

TCASC MINUTES

November 16, 2019

“The friendships we develop in service are unlike any in our own lives – not because they are always easy or pleasant, but because we work hard, walk through struggles, and solve problems together. In contributing to our common welfare, we find meaning and joy. In creative action we find purpose.” *Guiding Principles: The Spirit of Our Traditions p. 13*



Next TCASC will be held on December 21, 2019

at Seabathani Community Center

310 E 38th St.

Minneapolis, MN 55409

Conference Room J

Executive Committee Meeting begins at 10:00 am

Service Conference begins at 11:00 am

*Please visit NAMinnesota.org for more information, event calendar, flyers and more.

TCASC Agenda

OPEN (11:00 am)

- **Serenity Prayer**
- **Readings:**
 - 12 Steps
 - 12 Traditions
 - 12 Concepts
 - A Vision for NA Service
- **Introductions and Verify Quorum**
 - [Avg. GSRs in attendance past 3 months] x 2/3 = **11**
- **Welcome Newcomers**
- **Review and Accept October Minutes**
- **Announce Agenda & Agenda Changes/Additions**

SPOTLIGHT PRESENTATION: Secretary – Noelle S.

OPEN FORUM (Group successes/needs, questions, ideas, open discussion)

- Consensus Based Decision Making Ad Hoc Committee Update
- Digitizing Treasury Records Ad Hoc

GSR SPOTLIGHT PRESENTATION: Bart R. *(Please see reverse for prompts)*

BREAK

OFFICER REPORTS:

1. **Chair:** Open
2. **Co-Chair:** Shayne F.
3. **Secretary:** Noelle S.
4. **Co-Secretary:** Bernie S. *Absent*
5. **Treasurer:** Mark S.
6. **Co-Treasurer:** Chuck H.
7. **Policy:** Jackson O.
8. **RCM:** Duane P.
9. **RCMA:** Brenda J.

LIAISON & SERVICE TEAM REPORTS:

1. **MNNAC Liaison** Open
2. **ICUCNA Liaison B** Open
3. **Outreach Service Team** *(coordinator):* Patty K.
4. **Activities Service Team** *(coordinator):* Kim O. *Absent*

OLD BUSINESS

Elections:

- ICUCNA Liaison A
- Chair
- Activities Service Team Member D

NEW BUSINESS

Elections:

- ICUCNA Liaison B

ADJOURN *(By 2:00 pm)*

TCASC Minutes

November 16, 2019

OPEN (11:00 am)

- **Serenity Prayer**
- **Readings:**
 - 12 Steps: Patti
 - 12 Traditions: Brenda
 - 12 Concepts: Katie
 - A Vision for NA Service: Will
- **Introductions and Verify Quorum**
 - [Avg. GSRs in attendance past 3 months] x 2/3 = **11**
- **Welcome Newcomers**
- **Review and Accept October Minutes**
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SPOTLIGHT PRESENTATION: Secretary – Noelle S.

OPEN FORUM

- Meetings that need support:
 - **Monday:** Journey of Recovery
 - **Tuesday:** Miracles in Motion, Clean & Serene NA
 - **Wednesday:** The Mask Must Go, Afternoon Serenity
 - **Thursday:** Stepping into Recovery, Recovery in Motion, Saving Our Lives NA (Especially needs female members that are willing to sponsor)
 - **Friday:** It Works on Fridays Too, Coast to Coast NA (looking for experienced and new members to be of service)
 - **Sunday:** More Will Be Revealed
- Meeting Updates:
 - **Friday:** N.E.N.A will be meeting at Mojo Coffee Gallery the day after Thanksgiving
 - 2205 California Street NE, Minneapolis, MN 55418
- Digitizing Treasury Records Ad Hoc
 - Will be meeting on Monday, 11/25/19 @ 7pm at Wedge Table
 - 2412 Nicollet Ave, Minneapolis, MN 55404
- Consensus Based Decision Making Ad Hoc Update and Motion Presentation
 - Please see attached for Motion, Workflow, Participants & Facilitators Guides
 - Please bring any and all feedback from your business meeting discussions to the next TCASC
 - We will be making real time edits to the motion to be sent back to the homegroups for voting in January

GSR SPOTLIGHT PRESENTATION: Bart R.

BREAK

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LIAISON & SERVICE TEAM REPORTS:

1. **MNNAC Liaison** Open
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3. **Outreach Service Team** (*coordinator*): Patty K.
4. **Activities Service Team** (*coordinator*): Kim O. *Absent*

OLD BUSINESS

- ICUCNA A
 - Nominations: 0
 - **Remains open**; to be voted on in December
- Chair:
 - Nominations: 0
 - **Remains open**; to be voted on in December
- Activities Service Team Member D:
 - Nominations: 0
 - **Remains open**; to be voted on in December

NEW BUSINESS

- ICUCNA B
 - Nominations: 0
 - **Remains open**; to be voted on in December

ADJOURN (1:26 PM)

- Gratitude Prayer

TCASC Reports

Chair – OPEN

Co - Chair – Shayne F.

- Had an opportunity to meet with Aaron, the previous chair, to get acclimated to the role.
- Looking forward to feedback from the groups on the future on how he can continue to grow and serve in his role.

Secretary – Noelle S.

- New GSRs please see me to add your email to the monthly mailing list.
- A mass email was sent to all emails currently on the GSR mailing list and a dozen participants asked to be removed.
- The Consensus-Based Decision Making Ad Hoc met, thank you to Jackson and Harold for your continued support, and were able to make key changes/updates to the materials used in today's presentation. We will continue to meet as needed in the future as we continue along this journey.

Co - Secretary – Bernie S.

Absent.

Treasurer – Mark S.

- Reports attached
- 2020 Budget Committee Meeting was successful. Please see attached for budget proposal.
 - **Activities**
 - Activities budgets staying the same. Activities team feels confident with the amounts they have to work with.
 - **Outreach**
 - H&I has traditionally come in significantly under budget - 2020 was adjusted to reflect this.
 - Outreach/PR expenses have traditionally come in above budget - we adjusted to reflect this and allow them funds to expand their operations if needed.
 - Meeting lists were split from the Outreach/PR category and given their own category. We felt this would give a better account of the amount of funds that go into meeting list printing.
 - **Executive Committee**
 - Executive committee expenses appear concerningly high but that is because donations we made to MN Region and NAWS were coded incorrectly. We plan to adjust on the Master TCA Financial Workbook but wanted to reflect how the workbook currently appears. Additionally, rent came in significantly higher (\$1,200 vs \$600 budget). Without these considerations, the Executive Committee category would have come in at \$598.64.
 - Rent was also split out this year to allow for better transparency and tracking in future years. We were able to secure rent at \$600 for 2020.

October 2019 Treasury Summary

		OCTOBER	2019 TOTAL	BUDGET 2019	BUDGET VS ACTUAL
STARTING ACCOUNT BALANCES	Activities Services Team	\$3,470.00			
	Outreach Services Team	\$3,468.07			
	Executive Committee	\$3,431.95			
		\$10,370.03			
ACTIVITIES SERVICES TEAM					
	Spring Thaw Dance	\$ -	\$ 1,214.71	\$ 1,000.00	\$ 214.71
	New Year's Eve Dance	\$ -	\$ 2,701.44	\$ 1,200.00	\$ 1,501.44
	Banquet	\$ 743.83	\$ 975.58	\$ 3,750.00	\$ (2,774.42)
	ACTIVITIES PROCEED TOTAL	\$ 743.83	\$ 4,891.73	\$ 5,950.00	\$ (1,058.27)
	Spring Thaw Dance	\$ -	\$ 1,214.77	\$ 1,000.00	\$ 214.77
	Unity Picnic	\$ -	\$ 678.84	\$ 600.00	\$ 78.84
	New Year's Eve Dance	\$ -	\$ 1,840.49	\$ 1,200.00	\$ 640.49
	Banquet	\$ (153.19)	\$ 359.62	\$ 3,750.00	\$ (3,390.38)
	ACTIVITIES EXPENSE TOTAL	\$ (153.19)	\$ 4,093.72	\$ 6,550.00	\$ (2,456.28)
	ACTIVITIES NET CASH CHANGE	\$897.02	\$798.01	-\$600.00	
OUTREACH SERVICES TEAM					
	Other	\$ -	\$ 446.29	\$ -	\$ 446.29
	OUTREACH PROCEED TOTAL	\$ -	\$ 446.29	\$ -	\$ 446.29
	H&I	\$ 279.14	\$ 915.20	\$ 3,750.00	\$ (2,834.80)
	P.R.	\$ 109.27	\$ 2,760.09	\$ 2,000.00	\$ 760.09
	Outreach	\$ 213.93	\$ 280.54	\$ 200.00	\$ 80.54
	Literature	\$ -	\$ -	\$ -	\$ -
	OUTREACH EXPENSE TOTAL	\$ 602.34	\$ 3,955.83	\$ 5,950.00	\$ (1,994.17)
	OUTREACH NET CASH CHANGE	-\$602.34	-\$3,509.54	-\$5,950.00	
EXECUTIVE COMMITTEE					
	Group Contributions	\$ 593.24	\$ 7,687.97	\$ 8,050.00	\$ (362.03)
	7th Tradition Coffee	\$ -	\$ -	\$ -	\$ -
	ICUCNA	\$ 800.00	\$ 4,050.00	\$ 3,250.00	\$ 800.00
	Misc	\$ -	\$ -	\$ -	\$ -
	EXEC. COMMITTEE PROCEED TOTAL	\$ 1,393.24	\$ 11,737.97	\$ 11,300.00	\$ 437.97
	Executive Committee	\$ 748.19	\$ 3,257.47	\$ 1,100.00	\$ 2,157.47
	Treasurer	\$ 57.60	\$ 304.11	\$ 400.00	\$ (95.89)
	ICUCNA	\$ -	\$ 3,250.00	\$ 3,250.00	\$ -
	EXEC. COMMITTEE EXPENSE TOTAL	\$ 805.79	\$ 6,811.58	\$ 4,750.00	\$ 2,061.58
	EXEC. COMMITTEE NET CASH CHANGE	\$587.45	\$4,926.39	\$6,550.00	
	TOTAL NET CASH CHANGE	\$882.13	\$2,214.86	\$0.00	
ACCOUNT TRANSFERS (WITHDRAWALS) AND DEPOSITS					
	Activities Services Team	\$ -	\$ (1,565.22)		
	Outreach Services Team	\$ -	\$ 3,358.06		
	Executive Committee	\$ -	\$ (1,792.84)		
	TOTAL ACCOUNT TRANSFERS	\$ -	\$ -		
ENDING ACCOUNT BALANCES					
	Activities Services Team	\$4,367.02			
	Outreach Services Team	\$2,865.73			
	Executive Committee	\$4,019.40			
	TOTAL ENDING CASH BALANCE	\$11,252.16			
OUTSTANDING (WITHDRAWALS) AND DEPOSITS					
	Activities Services Team	\$ (690.29)			
	Outreach Services Team	\$ -			
	Executive Committee	\$ (1,458.83)			
	TOTAL OUTSTANDING	\$ (2,149.12)			
AVAILABLE CASH ACCOUNT BALANCES					
	Activities Services Team	\$3,676.73	\$3,676.73	\$ 6,550.00	\$ (2,873.27)
	Outreach Services Team	\$2,865.73	\$2,865.73	\$ 5,950.00	\$ (3,084.27)
	Executive Committee	\$1,830.93	\$1,830.93	\$ 4,750.00	\$ (2,919.07)
	TOTAL ENDING AVAILABLE CASH BALANCE	\$8,373.40	\$8,373.40	\$17,250.00	\$ (8,876.60)

		2019 Total	Prudent Reserve	Excess/(Short)
A prudent reserve: 50% of budget =	\$ 3,275.00	\$3,676.73	\$ 3,275.00	\$ 401.73
O prudent reserve: 50% of budget =	\$ 2,975.00	\$2,865.73	\$ 2,975.00	\$ (109.27)
E prudent reserve: 25% of budget =	\$ 1,187.50	\$1,830.93	\$ 1,187.50	\$ 643.43
	\$ 7,437.50		\$7,437.50	\$ 935.90

October 2019 Group Contributions

2019	October		2019 TOTAL
GROUP	Contribution	Brought By	Contribution
7-11 Group - Wednesday 8:00PM			\$ 300.00
Barking Buffaloes - Friday 8:00PM	\$ 100.00	Barb K	\$ 291.00
Camden Bridge NA - Thursday 5:00PM			\$ 70.00
Candlelight Bakery - Wednesday 7:30	\$ 100.00	Cynthia Y	\$ 300.00
Clarity NA - Friday 7:00PM			\$ 459.00
Clean And Serene - Tuesday 7:00PM			\$ 30.00
Clean In The Park - Monday 7:00PM	\$ 50.00	Mary H	\$ 480.00
Clear Atmosphere - Tuesday 7:30PM			\$ 160.00
Coast To Coast - Friday 7:00PM			\$ 50.00
Early Morning Recovery - Friday 7:00AM			\$ 250.00
East Lake NA - Wednesday 8:00PM			\$ 650.00
GLBTQ And Friends NA - Sat. 7:30PM			\$ 350.00
Just For Today NA - Wednesday 8:00PM			\$ 100.00
Late Night NA - Saturday 10:00PM	\$ 134.01	Joe D	\$ 542.01
Leading by Example - Friday 6:00PM			\$ 353.96
Monday Night Wave - Monday 7:30PM			\$ 50.00
More Will Be Revealed - Sunday 6:30PM			\$ 60.00
NENA - Friday 7:00PM			\$ 40.00
New Way to Live NA - Thursday 7:30PM	\$ 70.23	Nathan V	\$ 600.04
North Side NA - Monday 7:00PM	\$ 14.00	Patty K	\$ 465.35
North Suburban NA - Thursday 7:30PM			\$ 20.00
Northwest NA - Saturday 7:00PM			\$ 313.72
Pleasant NA - Sunday 7:30PM	\$ 100.00	Mike J	\$ 900.00
Recovering Ladies Of The Lakes - Saturday 10:00AM			\$ 42.89
Saving Our Lives NA - Thursday 7:00PM			\$ 5.00
Serenity Sunday - Sunday 6:00PM			\$ 19.00
Stepping On Traditions - Saturday 10:00AM			\$ 200.00
Sunday Morning NA - Sunday 10:30AM	\$ 25.00	Camille R	\$ 225.00
Sunday Night Revolving Topic - Sunday 7:00PM			\$ 120.00
Young In Recovery - Friday 9:00PM			\$ 241.00
Total Contribution and GSR's Present	\$ 593.24	19	\$ 7,687.97

Date of deposit into bank

10/26/19

October 2019 Transaction Detail

PERIOD	TYPE	ACCOUNT	CATEGORY	DESCRIPTION	DATE	Check #	WITHDRAWALS	DEPOSITS
OCTOBER	PROCEED	EXECUTIVE COMMITTEE	GROUP CONTRIBUTIONS	Group Contributions - October 2019	10/28/19			\$ 593.24
			ICUCNA	ICUCNA Contribution to TCA	10/28/19			\$ 800.00
		EXECUTIVE COMMITTEE Total						\$ 1,393.24
		ACTIVITIES SERVICES TEAM	BANQUET	Banquet Proceeds - Square - October 2019	10/7/19			\$ 171.83
				Banquet Proceeds - Cash From Ticket Sales	10/28/19			\$ 572.00
		ACTIVITIES SERVICES TEAM Total						\$ 743.83
	PROCEED Total							\$ 2,137.07
	EXPENSE	OUTREACH SERVICES TEAM	P.R.	Printing - P.R. - Meeting Lists & Flyer Frenzy - to Patricia Kelly	10/19/19	3738	\$ 109.27	
			H&I	H&I Supplies from UMSO - Invoice 76 - Zach	9/21/19	3731	\$ 279.14	
			OUTREACH	Outreach Supplies to UMSO - Invoice 77 - Patty K	9/21/19	3730	\$ 213.93	
		OUTREACH SERVICES TEAM Total					\$ 602.34	
		EXECUTIVE COMMITTEE	TREASURER	Bank Service Charge	9/30/19		\$ 25.00	
				Printing Sept'19 treasurer reports - Mark S	9/21/19	3729	\$ 25.40	
			EXECUTIVE COMMITTEE	Printing - Treasurer Reports (Sept) - to Mark Splett	10/19/19	3737	\$ 7.20	
				Agenda Printing - August 2019 - Check to UMSO for Invoice 75	9/21/19	3728	\$ 6.04	
				MN Region Donation - September 2019	9/30/19	3735	\$ 729.19	
				Printing - Secretary Reports - to Jackson Otto (filling in for Noelle S)	10/19/19	3736	\$ 12.96	
		EXECUTIVE COMMITTEE Total					\$ 805.79	
		ACTIVITIES SERVICES TEAM	BANQUET	Banquet Expenses - Refund to Mariama Kamara	10/14/19	3733	\$ 46.81	
				Banquet Expenses - Repayment of Photo Booth funds	10/28/19		\$ (200.00)	
		ACTIVITIES SERVICES TEAM Total					\$ (153.19)	
		EXPENSE Total						
	OCTOBER Total							\$ 1,254.94
TBD	OUTSTANDING	EXECUTIVE COMMITTEE	EXECUTIVE COMMITTEE	NAWS Donation - September 2019	9/30/19	3734	\$ 729.19	
				NAWS Donation - Reissuance of April Check #3712	10/19/19	3741	\$ 729.64	
		EXECUTIVE COMMITTEE Total					\$ 1,458.83	
		ACTIVITIES SERVICES TEAM	BANQUET	Banquet Expenses - Food Expenses - to Marko Fields	10/19/19	3739	\$ 340.29	
				Banquet Expenses - Band Payment - to Marko Fields	10/19/19	3740	\$ 350.00	
		ACTIVITIES SERVICES TEAM Total					\$ 690.29	
	OUTSTANDING Total					\$ 2,149.12		
TBD Total							\$ 2,149.12	

Co - Treasurer – Chuck H.

- Please see Chuck H. to drop off group donations.

Policy Chair – Jackson O.

- Attended CBDM committee
- Will begin work on 2020 updated bylaws soon

RCM – Duane P.

- Looking forward to attending the next Regional Service Meeting taking place on December 18.

RCMA – Brenda J.

- Looking forward to attending the next Regional Service Meeting taking place on December 18.

MNNAC Liaison – OPEN

ICUCNA Liaison B – OPEN

Outreach Service Team Coordinator – Patty K.

- Please see attached report for flyer frenzy print outs and background check paperwork.

November 2019 NA TCASC Outreach Services Team

Outreach Services Team meets 3rd Tuesday each month Next Meeting is Tuesday November 19th 6-8:00 pm, Curran's Restaurant, 4201 Nicollet Ave

All NA members encouraged to attend Questions/Suggestions Contact:
info.TCA@naminnesota.org

H&I • New: Hennepin County Jail H&I panel opportunity for Women &

Men – We need members to fill out background check forms to qualify NOW— volunteers' background and fingerprints will be approved and then the Jail will assign us a time slot, we are looking at Thursdays 7pm, but this is not set in stone, if you are willing **APPLY NOW!!** we will attempt to fill the appointed time with approved volunteers. Contact Patty patriciakelly.pek@gmail.com, (651) 246-7142 for details.

• **Many Opportunities for NA Members to carry the message to area facilities!** Come to the next meeting or contact info.tca@naminnesota.org

Public Relations

- **Flyer Frenzy Contest- Rules attached – Win a MNNAC registration for your group! 10 flyer copies to each group provided at Area** .pdf is attached to this report.
- Brought 75 NA Introductory Guides for distribution at the Hennepin County Jail!
- ***Distributing Meeting Lists to facilities, we need your help and ideas to distribute!***
- CD PSAs were copied and distributed to Ch 4, 5, 9, 11!
- Presentation to Fairview Recovery Services OP treatment – ongoing every 11 weeks
- Bus signs are still on some bus lines!
- Sign up for Bridging the Gap and Helpline at naminnesota.org:
<https://www.naminnesota.us/community/volunteer-opportunities/>

Outreach

- ASC Flyers provided at Area and attached to these minutes

LITERATURE - All NA members can contribute to the upcoming Spiritual Principle A Day book by making submissions to: na.org/spad.

Activities Service Team Coordinator – Kim O.

Absent.

- Final financials for banquet will be provided shortly.