

TCASC 17 March 2018 Minutes

- Open at 11:00am with the following readings
 - o 12 Steps: **Tony**
 - o 12 Traditions: **Mike**
 - o 12 Concepts: **Heidi**
 - o A Vision of NA Service: **Mike**
- Introductions
 - o Verify quorum: **20**
- Welcome newcomers: **4**
- Review and accept February minutes: **Accepted**

Officer Reports

Chair	Vaughn G
Excused absence	
Co-Chair	Shearise A
• Filling in for Vaughn • Nothing to report	
Secretary	Jackson O
Excused absence	
Co-Secretary	Kent L
• Filling in for Jackson • Received four email addresses from the four new GSR's and anyone else not receiving the ASC minutes	
Treasurer	Erica W
• Report attached • Current bank balance: \$9043.02 • Highlights from Summary: - o Outstanding group contributions are rolling over from month to month. • Highlights from Transaction Detail: - o Gave a check to Pam for \$600.00 for the Spring Thaw event in April.	
Co-Treasurer	Dan M
• Accepting donations • The Service structure ad hoc committee met and is presenting a motion to conduct an Area Inventor Survey with the groups in the TCA	
Policy Chair	Tony J
• Nothing to report	
RCM	Barb K
• Report attached • Verified bank balance or \$9043.02 • The RSC has purchased the group insurance coverage. It is available on the NAMinnesota.org website.	

• Corrections to meeting list should be emailed to meetinglist@naminnesota.org • The RCM's position will be vacant at the ASC meeting in April. Barb will not be running for reelection.	
RMC-A	Joe B
• The RCMA position will be vacant at the ASC meeting in April. Joe will not be running for reelection.	

Sub-Committee Reports

ICUCNA Liaison	Derek B
• See attached report • ICUCNA open positions: co-treasurer, registration, activities • Committee Meeting: 2nd Sunday, 1:30pm-3pm, Calvary Baptist Church	
Literature	Jesse G
• A reminder that the CAR report is available online. Please remember to vote.	
Hospitals & Institutions	Zach C
• See attached report • Subcommittee meeting: 3rd Tuesday, 7pm, Sabathani room 218 • H&I packets for panels and commitments are available from either Zach or can be signed out in the Service Office.	
Outreach	Marko F
• Parking for the Friday 10 pm Hope at Night can be in the fenced in lot across from the Salvation Army Building. You must obtain a card from the front desk to avoid being towed. Outreach committee is providing support on a monthly basis for this meeting.	
Public Relations	Sammer
• Patty K reports that bus ads will be re-installed with Metro Transit busses • Subcommittee meeting: 3rd Tuesday, 6pm, Sabathani room 218	
Banquet	Emily V
• Will be held September 29, at St Olaf Church • Submitted the budget, based on 140 tickets to break even • Working on possibility for speaker(s), raffle, silent auction, speaker jam, alternatives to dance, "Beyond Your Wildest Dreams" • Calling for ideas, artists, leaders at treatment centers/facilities • Subcommittee: contact Emily (phone number on attached report)	
Spring Thaw	Pam S
• See attached report • Looking for items from the fellowship to raise money at the event. Having a raffle to raise funds was discussed in relation to gambling addiction.	

Open Forum

- Group needs:
 - Serenity Sunday will host a 25th Anniversary on 3/18/18 from 4-6pm. *The meeting is located on 30 Ave NE and McKinley St NE in NE Minneapolis.*
 - Hope at Night, Friday at 10pm (see meeting list): In need of support and trusted servants. Parking is available in the fenced parking lot. A card from the Salvation Army front desk must be placed on the dashboard.
 - The need for a Spanish speaking meeting was discussed.

New Business & Motions

- Open positions:
 - New Year's Eve event position
 - **Remains Open**
 - Public Relations Chair
 - Volunteer: 1
 - Congratulations, **Sammer**! Thanks for your service!
- Motion 280: (see attached) (Made by Erica W and seconded by Dan M, to conduct an area inventory in lieu of the June 16, 2018 area meeting)
 - Housekeeping rules apply (voted on in current month)
 - For: 13
 - Against: 0
 - Abstain 5
 - **Motion passed**
- Motion 281: (see attached) (Made by JoJo D and seconded by Joe B, to change/add to the duties & responsibilities of the PR subcommittee to specify meeting list as "Metro" and include maintenance of the TCA website)
 - Housekeeping rules per group conscience (voted on in current month)
 - For: 15
 - Against: 2
 - Abstain: 2
 - **Motion passed**

Old Business

- None

Adjourn

Executive Meeting at 10:00am prior to Area Service Conference

Open (11:00am)

- *Serenity Prayer*
- **Readings:**
 - *12 Steps*
 - *12 Traditions*
 - *12 Concepts*
 - *A Vision for NA Service.*
- **Introductions and Verify Quorum**
 - (Avg. GSR's in att. past 3 months) x 2/3 = 18
- **Welcome Newcomers**
 - Introductions and distribution of Welcome Packets
- **Review and Accept February Minutes**
- **Announce Agenda**

Officer Reports:

- | | |
|---------------------------|--------------------------|
| 1. Chair – Vaughn G. | 5. Treasurer – Erica W. |
| 2. Co-Chair – Shearise A. | 6. Co-Treasurer – Dan M. |
| 3. Secretary – Jackson O. | 7. Policy – Tony J. |
| 4. Co secretary – Kent L. | 8. RCM – Barb K. |
| | 9. RCMA – Joe B. |

Sub-Committee Reports:

- | | |
|--------------------------|----------------------------------|
| 1. Outreach – Marko F. | 5. Public Relations – Saralyn H. |
| 2. ICUCNA – Derek B. | 6. New Year's Eve – <i>Open</i> |
| 3. Literature – Jesse G. | 7. Spring Thaw – Pam S. |
| 4. H&I – Zach C. | 8. Banquet – Emily V. |

Break (*Discretionary*)

Open Forum

- GSR Needs – Open Discussion

New Business:

- Open Positions:
 - 1. Public Relations

If you have anything to add to this section of the agenda please let us know. You may also come to the Executive Committee meeting at 10:00am before the regular TCA Service Conference to introduce new motions.

Old Business:

- Updated By-Laws

Adjourn (by 2:00pm)

- *Gratitude Prayer*

Regional Committee Member Report – Barb K.

- The MNRSC has purchased insurance for the state. All meetings and events are now covered. A link will be up to access if you need proof of insurance.
- Positions open at MNRSC, elections at May meeting.
- WSC is Apr 29 thru May 5.
- World Conventions is Aug 30 thru Sept 2, 2018.
- Bank balance as of 3/16/18 is \$9043.02.

Thanks for letting me serve. Barb K.

Hospitals & Institutions – Zach C.

- Literature in CAR and literature in UMSO
- Subcommittee meeting PR/H&I – March 20 6-8pm, Room 218
- Oak Park Heights Men's in need of volunteers
- Shakopee women's prison – Barb K
- Henn Cty. Men's Workhouse – Buddy K
- Requirements:
 - o 3 months clean – come
 - o 6 months clean – share
- **Always looking for new ideas, come to the subcommittee meeting**

February 2018 Treasury Summary

		FEBRUARY	2018 TOTAL	BUDGET 2018	BUDGET VS ACTUAL
STARTING ACCOUNT BALANCES	Activities	\$3,343.60			
	Banquet	\$4,362.00			
	Operations	\$330.73			
	TOTAL STARTING CASH BALANCE	\$8,036.33			
ACTIVITIES	Spring Thaw Dance	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
	New Year's Eve Dance	\$ 76.48	\$ 1,470.08	\$ 1,200.00	\$ 270.08
	ICUCNA	\$ -	\$ -	\$ -	\$ -
	ACTIVITIES PROCEED TOTAL	\$ 76.48	\$ 1,470.08	\$ 2,200.00	\$ (729.92)
	Spring Thaw Dance	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
	Unity Picnic	\$ -	\$ -	\$ 600.00	\$ (600.00)
	New Year's Eve Dance	\$ 220.08	\$ 270.08	\$ 1,200.00	\$ (929.92)
	ICUCNA	\$ -	\$ -	\$ -	\$ -
	ACTIVITIES EXPENSE TOTAL	\$ 220.08	\$ 270.08	\$ 2,800.00	\$ (2,529.92)
	ACTIVITIES NET CASH CHANGE	-\$143.60	\$1,200.00	-\$600.00	
BANQUET	Banquet Ticket Sales	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
	Banquet Misc.	\$ -	\$ -	\$ -	\$ -
	BANQUET PROCEED TOTAL	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
	Banquet	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
	Banquet Misc.	\$ -	\$ 638.00	\$ -	\$ 638.00
	BANQUET EXPENSE TOTAL	\$ -	\$ 638.00	\$ 3,750.00	\$ (3,112.00)
	BANQUET NET CASH CHANGE	\$0.00	-\$638.00	\$0.00	
OPERATIONS	Group Contributions	\$ 1,510.35	\$ 2,219.45	\$ 7,100.00	\$ (4,880.55)
	7th Tradition Coffee	\$ 15.00	\$ 15.00	\$ -	\$ 15.00
	Misc	\$ -	\$ -	\$ -	\$ -
	OPERATIONS PROCEED TOTAL	\$ 1,525.35	\$ 2,234.45	\$ 7,100.00	\$ (4,865.55)
	Executive Committee	\$ -	\$ 603.10	\$ 1,100.00	\$ (496.90)
	MNRSC Contribution	\$ -	\$ -	\$ -	\$ -
	NAWS Contribution	\$ -	\$ -	\$ -	\$ -
	UMSO	\$ -	\$ -	\$ -	\$ -
	Treasurer	\$ 25.00	\$ 50.00	\$ 400.00	\$ (350.00)
	Outreach	\$ -	\$ -	\$ -	\$ -
	Literature	\$ -	\$ -	\$ -	\$ -
	P.R.	\$ 88.71	\$ 885.39	\$ 3,000.00	\$ (2,114.61)
	H&I	\$ 261.35	\$ 261.35	\$ 2,000.00	\$ (1,738.65)
	Misc	\$ -	\$ -	\$ -	\$ -
	OPERATIONS EXPENSE TOTAL	\$ 375.06	\$ 1,799.84	\$ 6,500.00	\$ (4,700.16)
	OPERATIONS NET CASH CHANGE	\$1,150.29	\$434.61	\$600.00	
	TOTAL NET CASH CHANGE	\$1,006.69	\$996.61	\$0.00	
ACCOUNT TRANSFERS (WITHDRAWALS) AND DEPOSITS	Activities	\$ -	\$ -		
	Banquet	\$ -	\$ -		
	Operations	\$ -	\$ -		
	TOTAL ACCOUNT TRANSFERS	\$ -	\$ -		
ENDING ACCOUNT BALANCES	Activities	\$3,200.00			
	Banquet	\$4,362.00			
	Operations	\$1,481.02			
	TOTAL ENDING CASH BALANCE	\$9,043.02			
OUTSTANDING (WITHDRAWALS) AND DEPOSITS	Activities	\$ -			
	Banquet	\$ -			
	Operations	\$ -			
	TOTAL OUTSTANDING	\$ -			
AVAILABLE CASH ACCOUNT BALANCES	Activities	\$3,200.00	\$3,200.00	\$ 2,800.00	\$ 400.00
	Banquet	\$4,362.00	\$4,362.00	\$ 3,750.00	\$ 612.00
	Operations	\$1,481.02	\$1,481.02	\$ 2,275.00	\$ (793.98)
	TOTAL ENDING AVAILABLE CASH BALANCE	\$9,043.02	\$9,043.02	\$8,825.00	\$ 218.02

* ANNUAL OPERATIONS EXPENSE BUDGET OF \$6500
 x 25% prudent reserve \$ 1,625.00
 x 10% contingency \$ 650.00

 OPERATIONS TARGET CASH BALANCE \$ 2,275.00

February 2018 Transaction Detail

PERIOD	TYPE	ACCOUNT	CATEGORY	DESCRIPTION	CHECK / DEPOSIT DATE	CHECK #	WITHDRAWALS	DEPOSITS	
FEBRUARY	PROCEED	OPERATIONS	GROUP CONTRIBUTIONS	Group Contributions - January 2018	2/14/2018		\$	564.75	
				Group Contributions - February 2018	2/23/2018			945.60	
			7th TRADITION COFFEE	7th Tradition Coffee	2/14/2018			15.00	
		OPERATIONS Total							1,525.35
		ACTIVITIES	NEW YEAR'S EVE DANCE	NYE Dance On-Line Sales	2/14/2018	679974			76.48
		ACTIVITIES Total							76.48
		PROCEED Total							1,601.83
	EXPENSE	OPERATIONS	NEW YEAR'S EVE DANCE	NYE Dance - Donation to ICUCNA	2/21/2018	3646	\$	220.08	
			TREASURER	Bank Service Charge - Positive Pay	2/28/2018			25.00	
			P.R.	Printing - meeting lists - JoJo	2/20/2018	3645		88.71	
			H&I	Literature - Zach C.	2/26/2018	3647		261.35	
		OPERATIONS Total							595.14
		EXPENSE Total							595.14
FEBRUARY Total							\$ 595.14	\$ 1,601.83	

February 2018 Group Contributions

2018	February		2018 TOTAL
GROUP	Contribution	Brought By	Contribution
7-11 Group - Wednesday 8:00PM			\$ 100.00
Camden Bridge NA - Thursday 5:00PM	\$ 20.00	?	\$ 20.00
Clarity NA - Friday 7:00PM	\$ 87.00	Michael B.	\$ 133.00
Clear Atmosphere - Tuesday 7:30PM	\$ 25.00	Joe	\$ 25.00
East Lake NA - Wednesday 8:00PM	\$ 150.00	Barb K.	\$ 150.00
Fresh Start - Tuesday 8:00PM	\$ 11.00	Ned M.	\$ 31.00
Fridays Aren't High Days 7:00 PM			\$ 100.00
Late Night NA - Saturday 10:00PM	\$ 50.00	Jim	\$ 50.00
Leading by Example - Friday 6:00PM	\$ 101.00	Shearise A.	\$ 141.00
NENA - Friday 7:00PM	\$ 20.00	Joy J.	\$ 45.00
New Way to Live NA - Thursday 7:30PM	\$ 68.60	Erica W	\$ 105.35
Northwest NA - Saturday 7:00PM	\$ 113.00	Tucker	\$ 113.00
One Hour NA - Friday 7:00PM	\$ 15.00	Kent L.	\$ 27.00
Pleasant NA - Sunday 7:30PM			\$ 100.00
Recovering Addicts of NA - Monday 7:00PM	\$ 50.00	Mike A	\$ 50.00
Recovering Ladies Of The Lakes - Saturday 10:00AM	\$ 20.00	Angie M.	\$ 20.00
Riverside NA - Thursday 7:30PM	\$ 20.00	Ryan	\$ 20.00
Stepping On Traditions - Saturday 10:00AM			\$ 25.00
Sunday Morning NA - Sunday 10:30AM	\$ 75.00	?	\$ 125.00
Sunday Night Anoka Men's - Sunday	\$ 20.00	?	\$ 20.00
Wednesday Night Winners - Wednesday 6:30PM			\$ 10.00
Young In Recovery - Friday 9:00PM	\$ 100.00	Ryan	\$ 100.00
Total Contribution and GSR's Present	\$ 945.60	24	\$ 1,510.35

Date of deposit into bank

2/23/2018

TCASC – Service Structure Committee Meeting Notes
March 6, 2018 7:00pm – 9:00pm

In attendance:

- Dan M.
- Samantha M.
- Jackson O.
- Pam S.
- Erica W.
- Alex A.
- Saralyn H.

Documents Reviewed:

1. [2014 CAR Service System video](#)
2. [2014 CAR Service System essay](#)
3. [Service System Field Test Summary](#)
4. [Complete Tools Sept 2013](#)
5. <https://www.na.org/?ID=servsys&ID=servsys>
6. 2014 CAR
7. Current TCASC Bylaws
8. Current MNRSC Regional Guidelines
9. Jeff S. input

Discussion Topics

1. Implementation of revised service structure in other areas
2. How to transition our current approach to align with the service structure outlined in the 2014 CAR
3. FST – Fellowship Service Team, as implemented at Region
4. TCASC Inventory
5. GSF – Group Service Forum
6. LSC – Local Service Conference
7. LSB – Local Service Board

Motions discussed:

1. Create a TCASC motion for an area inventory
2. Continue discussion of forming a FST with existing positions
3. Establishing the GSF as a meeting priority

Next Meeting: March 26th, 2018 @ 6:00pm – Peace Coffee on Minnehaha and 33rd St S. in Minneapolis.



AGENDA CONVENTION COMMITTEE (CC)
ICUCNA X "Walking the Walk" (Black & yellow)

Sunday, March 11, 2018
Calvary Baptist Church – MPLS, MN
Agenda

*committee meeting
2nd Sunday @ 1:30pm
Calvary Baptist Church*

OPEN – 1:30 pm

"We" version/ Serenity Prayer:

Readings:

12 Traditions of NA
12 Concepts of NA Service
Service Prayer
Chairperson Statement

Introductions:

APPROVAL OF LAST MEETING MINUTES (February 11th)

ICUCNA 2018 CC CHAIRPERSONS REMARKS/REPORTS

Chairperson **Eric Mc.** Remarks:

Vice-Chair **Sam B.** Remarks:

Treasurer Report: **Bruce J.**

Co-Treasurer Report: **Open**

Secretary Report: **Joy J.**

Co-Secretary: **Dellenna H.**

ICUCNA 2018 CC SUBCOMMITTEE REPORTS

MERCHANDISE/A&G

Chair: **Paul W.**

Co-Chair:

Secretary:

**Reported by:

CONVENTION INFO

Chair: **Open**

Co-Chair:

Secretary:

**Reported by:

ACTIVITIES/FUNDRAISING

Chair: **Open**

Co-Chair:

Secretary:

**Reported by:



HOSPITALITY/HUGGERS

**Reported by:

Chair: Open

Co-Chair: **Angela**

Secretary:

PROGRAMMING

**Reported by:

Chair: **Mike L.**

Co-Chair: **Harper B**

Secretary: **Kat D.**

REGISTRATION

**Reported by:

Chair: Open

Co-Chair: Secretary:

TWIN CITIES AREA LIAISON REPORT: Derek B

OPEN FORUM:

OLD BUSINESS:

Saturday Brunch instead of Banquet

NEW BUSINESS: Open Positions

Sub Committees: Activities, Convention information, Registration

1st Friday rotation:

February – Convention Information, Registration, Hospitality/Serenity Keepers

March – Merchandise/Arts & Graphics, Programming, Activities

April - Registration

May – Activities

June - Programming

July – Hospitality/Serenity Keepers

August – No 1st Friday

September – Activities & Programming (at Convention Site)

October - BOD

November – Convention Information

December - Merchandising/Arts & Graphics

January – No First Friday

SEVENTH TRADITION

Amount collected:

NEXT MEETING DATE AND LOCATION:

ICUCNA UPCOMING MEETING: April 8, 2018 1:30PM – Calvary Baptist Church

THANK YOU ALL FOR YOUR CONTINUED SUPPORT

Motion to Adjourn Meeting: (NLT 3:00PM)

Chair/Co-Chairperson end meeting with the Gratitude Statement.

SPRING THAW PROJECT REPORT

April 7th 1-6

Speaker Jam and Raffle

Food to be sold

Emailed the Executive Committee with my budget request of \$600.

\$200 for Venue

\$300 Food (Fried Chicken, potatoe salad, cole slaw and side salad w/ dressing)

\$100 for tableware and decorations

I had a chance to visit Grace Lutheran Church 1500 NE 6th Street and meet with my contact person Laurie.

It's a very large space the lunch cafeteria with a stage and it's on speaker system and kitchen. Also has gymnasium but only two single unisex bathrooms down the hall and doors are locked at all times due to residential area and half the church is an elementary school. We will need someone next to the door to let people in so maybe a greeter or food ticket person should be out in the hallway too. There is ample parking on 5th street and in the back by playground otherwise there is off street parking too.

We will have 7 speakers for 30 min each and closing speaker for an hour at the end

One hour in the middle we will have the Raffle.

Kitchen Crew headed by Shane S. and MC will be Vincent K. and Karie L. is helping with Raffle/ Bingo Caller

Pam S. project leader



Twin Cities Area Service Conference

Motion: # 280

Date: 3-17-18

Motion:

To conduct an area inventory in lieu of the June 16, 2018
area meeting.

Intent:

To gather group's conscience regarding the way the area currently
operates. Planning helps any service committee come together
to determine where services are most needed and decide how to
best move forward in carrying the message to the addict who still suffers

Financial Impact:

None.

Proposed Funding Mechanism:

N/A

Maker of Motion: Erica West 2nd of Motion: Dan Murray

Vote: in favor: 13 opposed: 8 undecided: 5

Motion - pass or fail



Twin Cities Area Service Conference

Motion: # 281

Date: 3/17/18

Motion:

To change/add to the Duties & Responsibilities
of the PR Subcommittee as follows:

11.2 1) Maintain the current (Metro) Meeting:

To add: Maintain the TCA webpage

Intent:

TO streamline and clarify the duties &
responsibilities of the PR Subcommittee and
to update them to include the new TCA webpage

Financial Impact:

None

Proposed Funding Mechanism:

Maker of Motion: JoJo D.

2nd of Motion: Joe Berg

Vote: in favor: 15 opposed: 2 undecided: 2

Motion – pass or fail

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