



Twin Cities Area Service Conference

Motion: # 279

Date: 11/18/2017

Motion:

Twin Cities Area requests to have access to the Region List BMLT server to independently change our own meeting list information as follows:

- Add meetings
- Remove meetings
- Modify meeting information such as Name, Location, Address and Meeting Legend information
- Modify Meeting Legend criteria

The Twin Cities Area would require that no changes to the TCASC Meeting List occur without express written consent from the TSASC Executive Committee or their rightful designee.

Intent:

1. Gain access to the BMLT website.
2. Restrict access to the BMLT website outside of TCASC members.

Financial Impact:

N/A

Proposed Funding Mechanism:

N/A

Maker of Motion: TSASC Executive Committee 2nd of Motion:

Vote: in favor: _____ opposed: _____ undecided: _____
Motion – pass or fail



Chair Report

▪ Sabathani room reservations for 2018- Who will handle?	
• Andy and Jessie need an hour of the TCASC's time to gather a conscience on the CAR motions. Dates they would like to complete: 16DEC17 or 20JAN18. They are flexible and can come at another time other than regular TCASC meeting times.	
• Creating Our Common Welfare (COCW), February 10, 2018 MNRSC WE NEED AN AREA TO HOST! BIDS DUE BY NOV. 24th!! ➤ COCW is preceded by a brief MNRSC business meeting AND features the presentation of the 2018 CAR report, review of the MN Region website, service opportunities, 3rd Tradition workshop, and more! ➤ HOST DETAILS/RESPONSIBILITIES: ▪ \$800 Budget to provide a venue from 9am-5pm, and lunch/snacks ▪ Venue should accommodate 200 people, have a kitchen, should have tables and chairs, WiFi, a screen or a good wall for projection, ideally a microphone/speaker ▪ Area Host will advertise the event locally and may want to use the state-wide event to kick-off a local, evening event (eg. dance, speaker jam, MNNAC awareness event)	
• Jeff Spencer is working on the section of the new WordPress website that defines what is included in the basic area homepage. There are a lot of functions in the current website that are available for each area. He needs to know how our members are using the local services section.	
• What functions do people actually use?	• What don't they like?
• Is there anything function that they'd like to add?	• Who is your webmaster?
• Ad-Hoc Committee on Meeting List Update: ○ Amended Motion 277 ○ New Motion TBD	

TCASC Nov 18

This month I conferenced with Vaughn, checked Google group for the latest info on the interest of the twin cities area meetings, conferenced with JOJO J. about the MNRSC audit and attended the MNRSC meeting.

The news from the region is that we do have a metro meeting list available. It looks different than what we are used to, but it is accurate. Updates are done immediately and we do control our meeting list. Send changes to meetinglist@naminnesota.org. Changes in trusted servants should be updated at meetinglist@naminnesota.org. Also, please review contact info for each meeting and update. The plan for the future is for each area to have their own webmaster, to be trained by Jeff S.

The operating budget for MNRSC was discussed and voted on.

The Region is looking into liability insurance for all of our events and meetings and will be decided on by the Fellowship Services Team. The cost of the insurance will be met by the Region. Each area is asked to verify number of meetings and events per year. Notify Region.

The audit was briefly discussed and changes are being made as per suggested. The changes being made will make it easier for the treasurer of region to update books and will also make it easier for future audit teams.

The Creating Our Common Welfare is looking for a sponsor to hold the event. Budget is \$800 for venue and food. They need bids by Nov 24. At info@minnesta.org. The venue needs to hold about 200 people and have a kitchen and must have wi-fi. A screen for projector and a microphone if possible. The date is Feb 10th, 2018.

There is a huge need for helpline volunteers and Sponsorship behind the walls volunteers and project leader.

The Mn RD and RDA are willing to come out to each area and give a presentation on the car report. They will be available at our area meeting or whenever the area feels it can schedule a meeting of addicts. We need to notify the RD or RDA to schedule this. Need to notify by 11/29. The CAR report will be available 11/29.

As always, there is a great need for people to step up and serve. Check the NA Minnesota.org at help wanted.

The World Convention is taking pre-registrations and hotel reservations. Get yours in if you're are planning on attending. Go to NA.ORG.

NAWS WILL BE INCREASING PRICES 6% EXCEPT BASIC TEXT WHICH WILL BE 5%. THIS IS PLANNED FOR JULY.

BANK BALANCE IS \$9220.98

THANKS FOR LETTING ME SERVE.

BARB K

Date: November 18th, 2017

Hospitals and Institutions Report

Items Completed:

- Restock literature for panel leaders
- Got more consistent people to go to detox
- Checked out 4 more of commitments

Items In Progress:

- Finding more people for drug court
- Finding reliable people for the workhouse
- Filling in any gaps for current commitments
- Getting more familiar with the panel leaders
- Got a list of volunteers that are interested in doing H&I to be distributed to panel leaders

Figuring out Meeting Lists. ASAP

Getting more people
For Sub-Committee Meeting!

Questions for Executive Committee:

- Does H&I purchase literature every month?
-
-
-

Submitted By: Zach C

November 18th 2017

Good Morning all,

I apologize for missing the last couple of meetings.

The New Year's Eve Committee has been meeting. Thanks to all of you ☺ In fact we are meeting again tomorrow at 10:00 AM at the Starbucks on Silver Lake Rd. in Saint Anthony. We have finalized all the details for the event and Joy has fliers available today, please take some and get the word out to your groups.

The theme is Super Heroes, Staying clean in 2018, please come dressed as your favorite Super Hero either real or imagined. There will be dinner, dance and raffle. Please contact Pam S regarding raffle items.

There will be a Facebook page coming soon, if you receive an invite please pass it on as we would love a great turnout.

We welcome additional help, in fact the day of the event we will need help, please let me know if you are willing .

Contacts for tickets are myself, Joy and Melissa T. information on flyers.

Lynn

New Year's Eve 2017 Budget

Facility: 200.00

DJ: 350.00

Food 350.00

Decorations 100.00

Total = \$1000.00

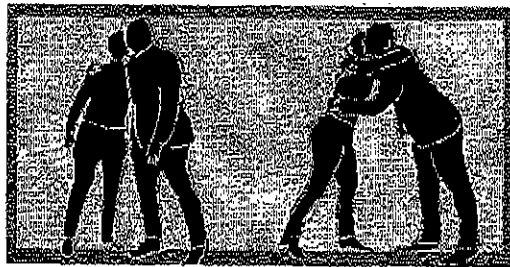
Recovering Addicts

NA Meeting



Location: Serendipity Spot Coffee House
3300 Lyndale Avenue North

Every WEDNESDAY at ~~6:30~~pm



"Together we do hugs, not drugs"

*Ms. Rynette
(612) 478-1742*



ICUCNA X Presents:

"Why We Stay"

Old-Timer Speaker Jam

Saturday, December 16th

12:00pm – 8:00pm

All speakers will have 20⁺ plus years of clean time

*All God's Children Church
3100 Park Ave S, Minneapolis*

For more information contact:

Mike L: 612-812-6875

Harper B: 612-327-9913





ICUCNA

Inner Cities Unity Convention
Narcotics Anonymous



ICUCNA OPEN POSITIONS for 2018

- **Executive Committee Openings: (voting 01/14/18)**
 - Treasurer – 5 years clean
 - Secretary – 2 years
 - Co-Secretary – 2 years
 - Co-Treasurer – 5 years
- **General Committee Openings: (2 years clean) –**
- **Voting 12/10/17**
 - Convention Information Chair
 - Activities/Fund Raising Chair
 - Hospitality/Huggers Chair
 - Registration Chair

Please come to our 2nd Sunday Meetings

Next Meeting:

December 10th at 1:30pm – General Committee Positions

January 14/18 at 1:30pm for Executive Committee Positions

Calvary Church 26th & Blaisdell Ave Minneapolis MN

**ELECTIONS WILL BE HELD EVERY 2ND SUNDAY OF
THE MONTH UNTIL ALL POSITIONS ARE FILLED.**

October 2017 Group Contributions

2017	October		2017-TOTAL
GROUP	Contribution	Brought By	Contribution
Addicts For Life - Friday 8:00PM			\$ 115.00
Afternoon Serenity - Wednesday 1:00PM			\$ 57.00
Anoka NA - Sunday 7:00PM			\$ 20.00
Barking Buffaloes - Friday 8:00PM			\$ 49.00
Bulletin 27 - Thursday 7:00PM			\$ 175.00
Camden Bridge NA - Thursday 5:00PM	\$ 18.00	Louise H	\$ 104.00
Camden NA - Sunday 7:00PM	\$ 9.00	Nikki	\$ 30.38
Candlelight Bakery - Wednesday 7:30	\$ 75.00	Pam	\$ 600.00
Clarity NA - Friday 7:00PM	\$ 201.00	Michael B.	\$ 829.86
Clean And Serene - Tuesday 7:00PM			\$ 8.00
Clean In The Park - Monday 7:00PM			\$ 40.00
East Lake NA - Wednesday 8:00PM	\$ 190.00	Barb	\$ 590.00
Fresh Start - Tuesday 8:00PM	\$ 4.00	Matt	\$ 199.76
Fridays Aren't High Days 7:00 PM			\$ 150.00
Late Night NA - Saturday 10:00PM	\$ 93.28	Jim	\$ 183.00
Leading by Example - Friday 6:00PM	\$ 45.15	Shearise	\$ 281.88
More Will Be Revealed - Sunday 6:30PM			\$ 25.00
NA By the Book - Mon 7:00PM			\$ 55.68
NENA - Friday 7:00PM	\$ 20.00	Joy	\$ 110.00
New Way to Live NA - Thursday 7:30PM	\$ 93.69	Erica W.	\$ 399.67
North Side NA - Monday 7:00PM	\$ 25.00	Jackson	\$ 161.30
Northwest NA - Saturday 7:00PM	\$ 164.00	Kevin B.	\$ 677.00
One Hour NA - Friday 7:00PM			\$ 20.00
Pleasant NA - Sunday 7:30PM	\$ 57.62	Jesse G.	\$ 157.62
Recovering Addicts of NA - Monday 7:00PM			\$ 165.00
Recovering Ladies Of The Lakes - Saturday 10:00AM			\$ 10.00
Riverside NA - Thursday 7:30PM			\$ 190.00
Serenity Sunday - Sunday 6:00PM			\$ 67.15
Sunday Morning NA - Sunday 10:30AM	\$ 90.00	Duane	\$ 350.00
Sunday Night Anoka Men's - Sunday			\$ 72.00
Wednesday Night Winners - Wednesday 6:30PM			\$ 10.00
Total Contribution and GSR's Present	\$ 1,045.74	31	\$ 5,933.30

Date of deposit into bank

10/27/2017

PERIOD	TYPE	ACCOUNT	CATEGORY	DESCRIPTION	CHECK / DEPOSIT DATE	CHECK #	WITHDRAWALS	DEPOSITS
OCTOBER	PROCEED	OPERATIONS	GROUP CONTRIBUTIONS	Group contributions	10/27/2017	(blank)		\$ 1,045.74
			MISC	South Suburban Donation 10/21 PR/H&L Learning day	10/27/2017	(blank)		\$ 40.00
		OPERATIONS Total						\$ 1,085.74
		ACTIVITIES	BANQUET TICKET SALES	Ticket Sales/7th Tradition proceeds	10/27/2017	(blank)		\$ 1,649.00
		ACTIVITIES Total						\$ 1,649.00
	PROCEED Total							\$ 2,734.74
	EXPENSE	OPERATIONS	TREASURER	Bank service charge - Positive Pay	10/31/2017	(blank)	\$ 25.00	
			P.R.	Printing - meeting lists	10/21/2017		\$ 133.22	
				Supplies - PR/H&L Learning day - Saralyn H.	10/21/2017		\$ 3630	\$ 189.15
				Printing - PR/H&L Learning day flyers - Saralyn H.	10/21/2017		\$ 3628	\$ 20.97
			H&L	Literature - Buddy K.	9/16/2017		\$ 3620	\$ 301.77
				Facility rental - AGC Church - Saralyn H.	9/19/2017		\$ 3623	\$ 60.00
		OPERATIONS Total					\$ 769.70	
		ACTIVITIES	BANQUET	Space rental - St. Olaf Church - Heather P.	9/20/2017		\$ 873.50	
				Decorations - Emily V.	10/21/2017		\$ 3632	\$ 103.03
		ACTIVITIES Total					\$ 976.53	
	EXPENSE Total						\$ 1,746.23	
OCTOBER Total							\$ 1,746.23	\$ 2,734.74
TBD	OUTSTANDING	OPERATIONS	P.R.	Building Host fee - PR/H&L Learning day	10/21/2017	3631	\$ 40.00	
			H&L	Literature - Zach C.	10/21/2017	3629	\$ 172.44	
		OPERATIONS Total					\$ 212.44	
	OUTSTANDING Total						\$ 212.44	
TBD Total							\$ 212.44	\$ 212.44

October 2017 Treasury Summary

		OCTOBER	2017 TOTAL	BUDGET 2017	BUDGET VS ACTUAL
STARTING ACCOUNT BALANCES	Activities	\$2,976.56			
	Banquet	\$5,000.00			
	Operations	\$468.38			
	TOTAL STARTING CASH BALANCE	\$8,444.94			
ACTIVITIES	Spring Thaw Dance	\$ -	\$ 970.53	\$ 1,000.00	\$ (29.47)
	New Year's Eve Dance	\$ -	\$ 2,136.48	\$ 1,200.00	\$ 936.48
	ICUCNA	\$ -	\$ -	\$ -	\$ -
	ACTIVITIES PROCEED TOTAL	\$ -	\$ 3,107.01	\$ 2,200.00	\$ 907.01
	Spring Thaw Dance	\$ -	\$ 970.53	\$ 1,000.00	\$ (29.47)
	Unity Picnic	\$ -	\$ 562.85	\$ 600.00	\$ (37.15)
	New Year's Eve Dance	\$ -	\$ 1,818.25	\$ 1,200.00	\$ 618.25
	ICUCNA	\$ -	\$ -	\$ -	\$ -
	ACTIVITIES EXPENSE TOTAL	\$ -	\$ 3,351.63	\$ 2,800.00	\$ 551.63
	ACTIVITIES NET CASH CHANGE	\$0.00	\$244.62	\$600.00	
BANQUET	Banquet Ticket Sales	\$ 1,649.00	\$ 1,649.00	\$ 5,000.00	\$ (3,351.00)
	Banquet Misc.	\$ -	\$ -	\$ -	\$ -
	BANQUET PROCEED TOTAL	\$ 1,649.00	\$ 1,649.00	\$ 5,000.00	\$ (3,351.00)
	Banquet	\$ 976.53	\$ 1,671.53	\$ 5,000.00	\$ (3,328.47)
	Banquet Misc.	\$ -	\$ -	\$ -	\$ -
	BANQUET EXPENSE TOTAL	\$ 976.53	\$ 1,671.53	\$ 5,000.00	\$ (3,328.47)
	BANQUET NET CASH CHANGE	\$672.47	\$222.53	\$0.00	
OPERATIONS	Group Contributions	\$ 1,045.74	\$ 5,933.30	\$ 7,665.08	\$ (1,731.78)
	7th Tradition Coffee	\$ -	\$ 51.47	\$ -	\$ 51.47
	Misc.	\$ 40.00	\$ 140.00	\$ -	\$ 140.00
	OPERATIONS PROCEED TOTAL	\$ 1,085.74	\$ 6,124.77	\$ 7,665.08	\$ (1,540.31)
	Executive Committee	\$ -	\$ 198.92	\$ 500.00	\$ (301.08)
	MNRSC Contribution	\$ -	\$ -	\$ -	\$ -
	NAWS Contribution	\$ -	\$ -	\$ -	\$ -
	UMSO	\$ -	\$ 250.00	\$ 465.08	\$ (215.08)
	Treasurer	\$ 25.00	\$ 314.51	\$ 400.00	\$ (85.49)
	Outreach	\$ -	\$ -	\$ 300.00	\$ (300.00)
	Literature	\$ -	\$ -	\$ -	\$ -
	P.R.	\$ 382.93	\$ 2,519.94	\$ 3,500.00	\$ (980.06)
	H&I	\$ 361.77	\$ 1,041.92	\$ 2,500.00	\$ (1,458.08)
	Misc.	\$ -	\$ -	\$ -	\$ -
	OPERATIONS EXPENSE TOTAL	\$ 769.70	\$ 4,325.29	\$ 7,665.08	\$ (3,339.79)
	OPERATIONS NET CASH CHANGE	\$316.04	\$1,799.48	\$0.00	
	TOTAL NET CASH CHANGE	\$988.51	\$1,532.63	\$600.00	
ACCOUNT TRANSFERS (WITHDRAWALS) AND DEPOSITS	Activities	\$ -	\$ 1,509.22		
	Banquet	\$ -	\$ 695.00		
	Operations	\$ -	\$ (2,204.22)		
	TOTAL ACCOUNT TRANSFERS	\$ -	\$ -		
ENDING ACCOUNT BALANCES	Activities	\$2,976.56			
	Banquet	\$5,672.47			
	Operations	\$784.42			
	TOTAL ENDING CASH BALANCE	\$9,433.45			
OUTSTANDING (WITHDRAWALS) AND DEPOSITS	Activities	\$ -			
	Banquet	\$ -			
	Operations	\$ (212.44)			
	TOTAL OUTSTANDING	\$ (212.44)			
AVAILABLE CASH ACCOUNT BALANCES	Activities	\$2,976.56	\$2,976.56	\$ 2,000.00	\$ 976.56
	Banquet	\$5,672.47	\$5,672.47	\$ 5,000.00	\$ 672.47
	Operations	\$571.98	\$571.98	\$ 2,682.78	\$ (2,110.80)
	TOTAL ENDING AVAILABLE CASH BALANCE	\$9,221.01	\$9,221.01	\$9,682.78	\$ (461.77)

* ANNUAL OPERATIONS EXPENSE BUDGET OF \$7665.08
 x 25% prudent reserve \$ 1,916.27
 x 10% contingency \$ 766.51
OPERATIONS TARGET CASH BALANCE \$ 2,682.78

	2017 YTD TOTAL THROUGH OCTOBER	BUDGET 2017	BUDGET VS ACTUAL	PROPOSED 2018 BUDGET	CHANGE FROM 2017 BUDGET
ACTIVITIES					
Spring Thaw Dance	\$ 970.53	\$ 1,000.00	\$ (29.47)	\$ 1,000.00	\$ -
New Year's Eve Dance	\$ 2,136.48	\$ 1,200.00	\$ 936.48	\$ 1,200.00	\$ -
ICUCNA	\$ -	\$ -	\$ -	\$ -	\$ -
ACTIVITIES PROCEED TOTAL	\$ 3,107.01	\$ 2,200.00	\$ 907.01	\$ 2,200.00	\$ -
Spring Thaw Dance	\$ 970.53	\$ 1,000.00	\$ (29.47)	\$ 1,000.00	\$ -
Unity Picnic	\$ 562.85	\$ 600.00	\$ (37.15)	\$ 600.00	\$ -
New Year's Eve Dance	\$ 1,818.25	\$ 1,200.00	\$ 618.25	\$ 1,200.00	\$ -
ICUCNA	\$ -	\$ -	\$ -	\$ -	\$ -
ACTIVITIES EXPENSE TOTAL	\$ 3,351.63	\$ 2,800.00	\$ 551.63	\$ 2,800.00	\$ -
BANQUET					
Banquet Ticket Sales	\$ 1,649.00	\$ 5,000.00	\$ (3,351.00)	\$ 3,750.00	\$ (2,250.00)
Banquet Misc.	\$ -	\$ -	\$ -	\$ -	\$ -
BANQUET PROCEED TOTAL	\$ 1,649.00	\$ 5,000.00	\$ (3,351.00)	\$ 3,750.00	\$ (1,250.00)
Banquet	\$ 1,671.53	\$ 5,000.00	\$ (3,328.47)	\$ 3,750.00	\$ (1,250.00)
Banquet Misc.	\$ -	\$ -	\$ -	\$ -	\$ -
BANQUET EXPENSE TOTAL	\$ 1,671.53	\$ 5,000.00	\$ (3,328.47)	\$ 3,750.00	\$ (1,250.00)
OPERATIONS					
Group Contributions	\$ 5,933.30	\$ 7,665.08	\$ (1,731.78)	\$ 7,100.00	\$ (565.08)
7th Tradition Coffee	\$ 51.47	\$ -	\$ 51.47	\$ -	\$ -
Misc	\$ 140.00	\$ -	\$ 140.00	\$ -	\$ -
OPERATIONS PROCEED TOTAL	\$ 6,124.77	\$ 7,665.08	\$ (1,540.31)	\$ 7,100.00	\$ (565.08)
Executive Committee	\$ 198.92	\$ 500.00	\$ (301.08)	\$ 1,100.00	\$ (598.92)
NARSC Contribution	\$ -	\$ -	\$ -	\$ -	\$ -
NAWS Contribution	\$ -	\$ -	\$ -	\$ -	\$ -
UMSO	\$ 250.00	\$ 465.08	\$ (215.08)	\$ -	\$ (215.08)
Treasurer	\$ 314.51	\$ 400.00	\$ (85.49)	\$ 400.00	\$ -
Outreach	\$ -	\$ 300.00	\$ (300.00)	\$ -	\$ (300.00)
Literature	\$ -	\$ -	\$ -	\$ -	\$ -
P.R.	\$ 2,519.94	\$ 3,500.00	\$ (980.06)	\$ 3,000.00	\$ (519.94)
H&I	\$ 1,041.92	\$ 2,500.00	\$ (1,458.08)	\$ 2,000.00	\$ (458.08)
Misc	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATIONS EXPENSE TOTAL	\$ 4,325.29	\$ 7,665.08	\$ (3,339.79)	\$ 6,500.00	\$ (1,169.08)
Total 2018 Budgeted Proceeds				\$ 13,050.00	
Total 2018 Budgeted Expenses				\$ 13,050.00	

		2017 YTD TOTAL THROUGH OCTOBER	BUDGET 2017	BUDGET VS ACTUAL	PROPOSED 2018 BUDGET	CHANGE FROM 2017 BUDGET
					Net \$	
					-	



Twin Cities Area Service Conference

Motion: #277

Date: 11/18/2017

Motion has been amended per the recommendations of the Ad-Hoc committee which met on 11/16/2017.

Motion:

To update the TCASC by laws to enable the TCASC to control its Meeting List (see attachment A for details).

Twin Cities Area requests to have access to the Region List BMLT server to independently change our own meeting list information as follows:

- Add meetings
- Remove meetings
- Modify meeting information such as Name, Location, Address and Meeting Legend information
- Modify Meeting Legend criteria

The Twin Cities Area would require that no changes to the TCASC Meeting List occur without express written consent from the TSASC Executive Committee or their rightful designee.

Intent:

1. Bring control of the TCASC Meeting List to the TCASC.
2. Establish a new Committee position of Webmaster.
3. Amend the TCASC By-Laws to align with approved practices.
4. Bring clarity and purpose to how the TCASC Meeting Lists are managed.
5. Gain access to the BMLT website.
6. Restrict access to the BMLT website outside of TCASC members.

Financial Impact:

None as the cost of the meeting lists is currently being paid by the TCASC.

Proposed Funding Mechanism:

Not applicable.

Maker of Motion: Emily V. – NA by the Book 2nd of Motion: Marko

Vote: in favor: _____ opposed: _____ undecided: _____
Motion – pass or fail

11/18/2017



Attachment A

Article 3, section 11 currently reads:

- 1) The meeting list will be a Metro Meeting List, and will bear that title, with the local Area names listed in alphabetical order: Area of Hope, South Suburban Fireside and Twin Cities Area.
- 2) The TCASC would be the keeper of the list.
- 3) Each Area's financial responsibility would be as follows:
 - a. TCASC -50%
 - b. Area of Hope- 30%
 - c. South Suburban Fireside- 20%
- 4) The TCASC web version would have all of their meeting contacts on it, but no contact information for meetings in the Area of Hope or South Suburban Fireside Area.
- 5) The events area would include events from all metro Areas.
- 6) The PI Chair for each area would be responsible for getting the update to the TCASC PR Chair.

The following shall be amended in Article 3, section 11:

- 7) The meeting list will shall be a Metro Meeting List, and will bear that title, ~~with the local Area names listed in alphabetical order: Area of Hope, South Suburban Fireside and Twin Cities Area.~~
- 8) The TCASC would shall be the keeper of the list.
- 9) ~~Each Area's financial responsibility would be as follows:~~
 - a. ~~TCASC -50%~~
 - b. ~~Area of Hope -30%~~
 - c. ~~South Suburban Fireside -20%~~
- 10) The TCASC shall maintain a web version ~~would have all of their meeting contacts on it, but no contact information for meetings in the Area of Hope or South Suburban Fireside Area.~~
- 11) The events area would include events from all metro Areas.
- 12) The PI Chair Webmaster shall ~~for each area would be responsible for getting the update to the TCASC PR Chair.~~ maintaining the meeting list and updating the meeting list on the website.
- 13) Meeting List content shall include:
 - a. Meeting Name, Time, Location and Legend (ie information about childcare, accessibility etc.)
 - b. Helpline phone number
 - c. Website address
 - d. Contact information for TCSAC Webmaster, Chair, RCM and Secretary. Contact information for the meeting chair, including phone number
- 14) Meeting List content shall not include:
 - a. Events



15) Updates to the Meeting List that do not require approval are as follows:

- a. Time, Location, Name and Legend information (only if it is an already approved Legend item)
- b. General formatting issues (ie font size, font type)

16) Updates to the Meeting List that require approval are as follows:

- a. Adding or removing meetings.
- b. Content of the Meeting Legend.
- c. Major formatting updates.

The following shall be removed from Article 11 Section 2

- 1) Maintain a current list of NA recovery meetings within the TCASC following the procedure listed under Article 3, Section 10
 - a. As part of the duties of maintaining the Area's meeting list, the PR Chair must always keep in mind that when two or more addicts come together to help each other stay clean, they may form a Narcotics Anonymous group.
 - b. To be listed on the Area's meeting list, each group should first contact the PR Chair, who will then, upon discussion with the group's contact, determine that the group is actively meeting and meets the following criteria:
 - i. All members of the group are addicts, and all addicts are eligible for membership.
 - ii. As a group, they are self-supporting.
 - iii. As a group, their single goal is to help addicts recover through application of the Twelve Steps of Narcotics Anonymous.
 - iv. As a group, they express no opinion on outside issues.
 - v. As a group, their public relations policy is based on attraction rather than promotion.
 - c. Removal from the TCASC meeting list shall be determined by a majority vote of the quorum in attendance at any TCASC where a motion is appropriately made by the PR Chair, and acted upon by the Body.
 - i. The meeting is no longer active or meeting, or,
 - ii. The meeting does not follow the six points described in Article 11, Section 2, Part b.



The following shall be added to Article 8, section 8.6

10) Webmaster.....December

11) Co-Webmaster.....June

The following shall be added to Article 11

11.19 REQUIREMENTS of the Webmaster include:

- 1) A minimum of eighteen (18) months abstinence from all drugs.
- 2) Prior service experience.
- 3) Must have working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts of NA Service.
- 4) Must sign the TCASC Financial Responsibility Policy Agreement Form.
- 5) Must have access to a PC and working knowledge of Microsoft Office Suite.
- 6) Must sign the TCASC Financial Responsibility Policy Agreement Form.

11.20 DUTIES of the Webmaster include:

- 2) Maintain a current list of NA recovery meetings within the TCASC following the procedure listed under Article 3, Section 11
 - a. As part of the duties of maintaining the Area's meeting list, the Webmaster must always keep in mind that when two or more addicts come together to help each other stay clean, they may form a Narcotics Anonymous group.
 - b. To be listed on the Area's meeting list, each group should first contact the Webmaster, who will then, upon discussion with the group's contact, determine that the group is actively meeting and meets the following criteria:
 - i. All members of the group are addicts, and all addicts are eligible for membership.
 - ii. As a group, they are self-supporting.
 - iii. As a group, their single goal is to help addicts recover through application of the Twelve Steps of Narcotics Anonymous.
 - iv. As a group, they adhere to the Twelve Traditions of Narcotics Anonymous.
 - v. As a group, they express no opinion on outside issues.
 - vi. As a group, their public relations policy is based on attraction rather than promotion.
 - c. Removal from the TCASC meeting list shall be determined by a majority vote of the quorum in attendance at any TCASC where a motion is appropriately made by the Webmaster, and acted upon by the Body.
 - i. The meeting is no longer active or meeting, or,
 - ii. The meeting does not follow the six points described in Article 11, Section 20, Part b.
- 3) Coordinate printing of meeting lists including budget to do so.
- 4) Maintain applicable training to access Website and Meeting Lists.
- 5) Hold TCASC's login and password information for BMLT software application.



- 6) Maintain the TCASC website.
- 7) Attend the Executive Committee meeting prior to each TCASC.

11/18/2017