

TCASC 17 February 2018 Minutes

- Open at 11:00am with the following readings
 - 12 Steps: **Mike**
 - 12 Traditions: **Tucker**
 - 12 Concepts: **Richard**
 - A Vision of NA Service: **Kristen**
- Introductions
 - Verify Quorum: **25**
- Newcomers: **2**
- Review and Accept Minutes: **Accepted**

Officer Reports

Chair	Vaughn
Excused absence	
Co-Chair	Shearise
• Filling in for Vaughn • Nothing to report	
Secretary	Jackson
• Got materials from Sesany • Attended Creating Our Common Welfare • Will be absent in March, will work with Kent to write minutes • Give Jackson your email addresses if you are not yet receiving the minutes	
Co-Secretary	Kent
• Nothing to report	
Treasurer	Erica
• Report attached • Current bank balance: \$8,692.56 • Highlights from Summary: ○ Outstanding group contributions are rolling over from December into January, and January into February ○ Available cash balance is off due to spreadsheet error, instead of \$6402.56, the balance should be around \$650 • Highlights from Transaction Detail: ○ Rent for TSCASC meeting space for 2018 has been paid to Sabathani • NYE proceeds and expenses have cleared, total to be donated to ICUCNA is \$220.08	
Co-Treasurer	Dan
• Accepting donations • Forming ad hoc committee to look at the potential of moving further toward project-base service structure; if you would like to be included, let Dan know	

Policy Chair	Tony J
Excused absence	
RCM	Barb K
• Report attached • Attended last Regional Service Committee meeting and Creating Our Common Welfare • Region is working on: ○ Insurance for groups, areas, and events ○ Elections to Fellowship Service Committee at May committee meeting (7 positions will be open) ○ Accepting bids from areas to host MNNAC 27 (2020) ○ Review Conference Agenda Report for World Services Conference ○ Online ordering through NA World Services will be down February 23 – March 1 ○ World Convention is coming up in Orlando in August • MNNAC is coming up! April 13-15 at DoubleTree in Bloomington. Pre-register online. • Verified bank balance or \$8,692.56 • Corrections to meeting list should be emailed to meetinglist@naminnesota.org	
RMC-A	Joe B
Excused absence	

Sub-Committee Reports

ICUCNA Liaison	Derek
• Absent • Bruce reported: ○ Paying hotel for this year's convention ○ Seeking more attendance for awareness events ○ ICUCNA open positions: co-treasurer, registration, activities ○ Meeting: 2nd Sunday, 130pm-3pm, Calvary Church	
Literature	Open
Open position	
Hospitals & Institutions	Zach
• Subcommittee meeting: 3rd Tuesday, 7pm, Sabathani room 218 • Working on new commitment in Scott County • H&I packets for panels/commitments forthcoming	
Outreach	Marko
Excused absence	
Public Relations	Saralyn
• Report attached • Mailers out to 30 high schools and 30 police departments with introductory	

information (4 IPs, meeting lists, and introductory letter) - Created two different public service announcements for KOOL108 (radio); these will be sent and played within the next month or so - Subcommittee meeting: 3rd Tuesday, 6pm, Sabathani room 218	
Banquet	Emily
- Report attached - Will be held September 29, at St Olaf Church - Submitted the budget, based on 140 tickets to break even - Caterer secured, menu decided, \$7.50 per plate - Working on possibility for speaker(s), raffle, silent auction, speaker jam, alternatives to dance, "Beyond Your Wildest Dreams" - Calling for ideas, artists, leaders at treatment centers/facilities - Subcommittee: contact Emily (phone number on attached report)	
New Year's Eve	Open
Open position	

Open Forum

- Group needs:
 - Saving Our Lives NA, Thursday at 7pm (see meeting list): Women from a treatment center are attending, more experienced women are needed for sponsorship, also in need of literature and supplies
 - Hope at Night, Friday at 10pm (see meeting list): In need of support and trusted servants
 - Bulletin #27, Thursday at 7pm (see meeting list): In need of support
 - Northwest NA: Considering buying extra basic texts to give for free; they are open to considering donating supplies to other meetings who are in need
- Large groups of people coming to meeting in the area from high-intensity treatment centers, and some court-mandated to attend; strategies for welcoming these newcomers and keeping the group on track?
 - Group inventory for assessing how the group can adjust to those new members
 - Has a tendency to work itself out
 - See if there is a counselor/chaperone to strategize ways of keeping these newcomers focused on the meeting
 - Perhaps limiting small groups (in favor of large group discussion) so newcomers can hear from more people
 - Group can make other time for more long-term members to socialize/connect
- Meeting lists to emergency rooms
 - We haven't done this for a while with the confusion/changes in meeting lists and printing
 - Built into the budget for H&I
 - Emergency rooms could be looking for these; some reporting that it is a helpful resource

- Exec committee will follow up to develop a procedure for re-implementation

New Business & Motions

- Open positions:
 - Public Relations Chair:
 - **Remains open**
 - Spring Thaw Dance:
 - Volunteers: 1
 - Congratulations, **Pam S.!** Thanks for your service!
 - Pam needs your support! Please contact her at 651-428-9045 or pamselness@gmail.com.
 - Literature Chair:
 - Volunteers: 2
 - Congratulations, **Jesse G.!** Thanks for your service!

Old Business

- Updated bylaws:
 - **Tabled**
- Motion 279: (TCASC trusted servants removed from position if absent from two consecutive meetings, regardless of reasons for absence)
 - For: 4
 - Against: 11
 - Abstain: 5
 - **Motion fails**

Adjourn

Executive Meeting at 10:00am prior to Area Service Conference

Open (11:00am)

- *Serenity Prayer*
- **Readings:**
 - *12 Steps*
 - *12 Traditions*
 - *12 Concepts*
 - *A Vision for NA Service.*
- **Introductions and Verify Quorum**
 - (Avg. GSR's in att. past 3 months) x 2/3 = 18
- **Welcome Newcomers**
 - Introductions and distribution of Welcome Packets
- **Review and Accept January Minutes**
- **Announce Agenda**

Officer Reports:

- | | |
|---------------------------|--------------------------|
| 1. Chair – Vaughn G. | 5. Treasurer – Erica W. |
| 2. Co-Chair – Shearise A. | 6. Co-Treasurer – Dan M. |
| 3. Secretary – Jackson O. | 7. Policy – Tony J. |
| 4. Co secretary – Kent L. | 8. RCM – Barb K. |
| | 9. RCMA – Joe B. |

Sub-Committee Reports:

- | | |
|-----------------------------|----------------------------------|
| 1. Outreach – Marko F. | 5. Public Relations – Saralyn H. |
| 2. ICUCNA – Derek B. | 6. New Year's Eve – <i>Open</i> |
| 3. Literature – <i>Open</i> | 7. Spring Thaw – <i>Open</i> |
| 4. H&I – Zach C. | 8. Banquet – Emily V. |

Break (*Discretionary*)

Open Forum

- GSR Needs – Open Discussion

New Business:

- Open Positions:
 - 1. Public Relations
 - 2. Spring Thaw Dance
 - 3. Literature

If you have anything to add to this section of the agenda please let us know. You may also come to the Executive Committee meeting at 10:00am before the regular TCA Service Conference to introduce new motions.

Old Business:

- Updated By-Laws
- Motions
 - 1. 279

Adjourn (by 2:00pm)

- *Gratitude Prayer*

Regional Committee Member Report – Barb K.

I attended the MNRSC and also the Creating Our Common Welfare on 2/10/18. The regional business is as follows.:

1. The current treasury amount is \$27,184.73. The expected expenses for the year are \$21,000.00 of which approx. \$9000 would be a donation to the world.
2. A quote for insurance coverage for the whole state is \$1877 for the year which would cover about 300 meetings and 70 events. This would be at no charge to the areas since areas donate to MNRSC.
3. We elected 1 person to the FST. Elections will be held again in May.
4. MNNAC BOD is seeking bids for MNNAC 27. If TCASC is interested, please submit bid to MNNAC.
5. Help needed for helpline. Go to naminnesota.org and go to help wanted.
6. COCW started off with a workshop about Welcoming All Newcomers
7. We went over the CAR Report and the voting and results were tallied
8. Thanks to Central Area for hosting.
9. The online ordering at NAWs will be down from Feb 23 to Mar 1.
10. The current bank balance for TCASC is \$8692.56
11. Changes to the TCASC meeting list can be done by sending an e-mail to meetinglist@minnesota.org and submitting the correct info about your meeting.
12. World convention in Orlando, Fla. 8/29 to 9/2/18.

A special shoutout to all those attending COCW. This is our annual assembly and everyone is welcome.

Public Relations Report – Saralyn H.

Submitted: 2018-02-21 00:17:17

Email: lyn_hirsh@yahoo.com

Phone: 9524544871

Last Committee Meeting: 2 / 20 / 2018 **Number Present:** 4

Next Committee Meeting: 3 / 20 / 2018 **At:** Sabathani Community Center - room 218

What we accomplished last month:

- We sent PR mailers to 30 high schools and 30 police departments.
- We composed two PSA's, one 15 second and one 30 second to be sent to Kool108.

What we plan to do next month:

- Buy literature for MSSA, set a schedule for the conference of members willing to table our booth.
- Hopefully get a new PR chair for TCA.

Current Projects:

- MSSA conference 3/21-3/23
- PSA's being sent to Kool108

- PR mailers that may yield presentations

Do you need any help?

ALWAYS!!!

Budget Information:

\$475 to MSSA

\$570 for literature

Banquet Report – Emily V.

This month I have been focusing on the creative aspects of the banquet. Since so much money came in from the raffle last year, I've decided I want to focus on what can be done for it this year. I'm hoping to have artists from the fellowship contribute pieces for a silent auction. I know other events have done this in the past and been very successful.

I also created a menu with Maggie that we anticipate can feed people at \$7 a plate and be mostly prepared beforehand and assembled at the event to allow smoother serving and less mess/stress this year.

Other than that, I'm still hoping to get the whole committee together this month instead of communicating with them individually.

Any suggestions for themes and entertainment would be greatly appreciated. We have a list of potential speakers compiled but waiting to make final decisions after we know what the theme will be.

To do this following month:

- Sit down with treasurer and get a more concise budget plan
- Pick theme
- Start designing fliers
- Full committee meeting with all members (please let me know if you're interested in finding out when/where the meeting will be held)
- Decide entertainment
- Reach out to artists in fellowship

January 2018 Treasury Summary

		JANUARY	2018 TOTAL	BUDGET 2018	BUDGET VS ACTUAL
STARTING ACCOUNT BALANCES	Activities	\$2,000.00			
	Banquet	\$5,000.00			
	Operations	\$1,046.41			
	TOTAL STARTING CASH BALANCE	\$8,046.41			
ACTIVITIES	Spring Thaw Dance	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
	New Year's Eve Dance	\$ 1,393.60	\$ 1,393.60	\$ 1,200.00	\$ 193.60
	ICUCNA	\$ -	\$ -	\$ -	\$ -
	ACTIVITIES PROCEED TOTAL	\$ 1,393.60	\$ 1,393.60	\$ 2,200.00	\$ (806.40)
	Spring Thaw Dance	\$ -	\$ -	\$ 1,000.00	\$ (1,000.00)
	Unity Picnic	\$ -	\$ -	\$ 600.00	\$ (600.00)
	New Year's Eve Dance	\$ 50.00	\$ 50.00	\$ 1,200.00	\$ (1,150.00)
	ICUCNA	\$ -	\$ -	\$ -	\$ -
	ACTIVITIES EXPENSE TOTAL	\$ 50.00	\$ 50.00	\$ 2,800.00	\$ (2,750.00)
	ACTIVITIES NET CASH CHANGE	\$1,343.60	\$1,343.60	-\$600.00	
BANQUET	Banquet Ticket Sales	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
	Banquet Misc.	\$ -	\$ -	\$ -	\$ -
	BANQUET PROCEED TOTAL	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
	Banquet	\$ -	\$ -	\$ 3,750.00	\$ (3,750.00)
	Banquet Misc.	\$ 638.00	\$ 638.00	\$ -	\$ 638.00
	BANQUET EXPENSE TOTAL	\$ 638.00	\$ 638.00	\$ 3,750.00	\$ (3,112.00)
	BANQUET NET CASH CHANGE	-\$638.00	-\$638.00	\$0.00	
OPERATIONS	Group Contributions	\$ 709.10	\$ 709.10	\$ 7,100.00	\$ (6,390.90)
	7th Tradition Coffee	\$ -	\$ -	\$ -	\$ -
	Misc	\$ -	\$ -	\$ -	\$ -
	OPERATIONS PROCEED TOTAL	\$ 709.10	\$ 709.10	\$ 7,100.00	\$ (6,390.90)
	Executive Committee	\$ 603.10	\$ 603.10	\$ 1,100.00	\$ (496.90)
	MNRSC Contribution	\$ -	\$ -	\$ -	\$ -
	NAWS Contribution	\$ -	\$ -	\$ -	\$ -
	UMSO	\$ -	\$ -	\$ -	\$ -
	Treasurer	\$ 25.00	\$ 25.00	\$ 400.00	\$ (375.00)
	Outreach	\$ -	\$ -	\$ -	\$ -
	Literature	\$ -	\$ -	\$ -	\$ -
	P.R.	\$ 796.68	\$ 796.68	\$ 3,000.00	\$ (2,203.32)
	H&I	\$ -	\$ -	\$ 2,000.00	\$ (2,000.00)
	Misc	\$ -	\$ -	\$ -	\$ -
	OPERATIONS EXPENSE TOTAL	\$ 1,424.78	\$ 1,424.78	\$ 6,500.00	\$ (5,075.22)
	OPERATIONS NET CASH CHANGE	-\$715.68	-\$715.68	\$600.00	
	TOTAL NET CASH CHANGE	-\$10.08	-\$10.08	\$0.00	
ACCOUNT TRANSFERS (WITHDRAWALS) AND DEPOSITS	Activities	\$ -	\$ -		
	Banquet	\$ -	\$ -		
	Operations	\$ -	\$ -		
	TOTAL ACCOUNT TRANSFERS	\$ -	\$ -		
ENDING ACCOUNT BALANCES	Activities	\$3,343.60			
	Banquet	\$4,362.00			
	Operations	\$330.73			
	TOTAL ENDING CASH BALANCE	\$8,036.33			
OUTSTANDING (WITHDRAWALS) AND DEPOSITS	Activities	\$ 76.48			
	Banquet	\$ -			
	Operations	\$ 564.75			
	TOTAL OUTSTANDING	\$ 641.23			
AVAILABLE CASH ACCOUNT BALANCES	Activities	\$3,420.08	\$3,420.08	\$ -	\$ 3,420.08
	Banquet	\$4,362.00	\$4,362.00	\$ -	\$ 4,362.00
	Operations	\$895.48	\$895.48	\$ 2,275.00	\$ (1,379.52)
	TOTAL ENDING AVAILABLE CASH BALANCE	\$8,677.56	\$8,677.56	\$2,275.00	\$ 6,402.56

* ANNUAL OPERATIONS EXPENSE BUDGET OF \$7665.08
 x 25% prudent reserve \$ 1,625.00
 x 10% contingency \$ 650.00

 OPERATIONS TARGET CASH BALANCE \$ 2,275.00

January 2018 Transaction Detail

PERIOD	TYPE	ACCOUNT	CATEGORY	DESCRIPTION	CHECK / DEPOSIT DATE	CHECK #	WITHDRAWALS	DEPOSITS
JANUARY	PROCEED	OPERATIONS	GROUP CONTRIBUTIONS	Group Contributions - December 2017	1/2/2018	(blank)		\$ 709.10
		OPERATIONS Total						\$ 709.10
		ACTIVITIES	NEW YEAR'S EVE DANCE	NYE Dance Proceeds	1/16/2018	(blank)		\$ 1,393.60
		ACTIVITIES Total						\$ 1,393.60
	PROCEED Total							\$ 2,102.70
	EXPENSE	OPERATIONS	TREASURER		Bank Service Charge - Positive Pay	1/31/2018	(blank)	\$ 25.00
			P.R.		Printing - meeting lists - JoJo	1/20/2018	3644	\$ 79.77
					PR Presentation - Minnesota Social Services Association	1/19/2018	3638	\$ 475.00
					Supplies - Mailing PR packets to schools - Saralyn H.	1/20/2018	3643	\$ 241.91
			EXECUTIVE COMMITTEE		UMSO - Copies - Barb K.	1/8/2018	3637	\$ 3.10
				Rent Expense - Sabathani Community Center - 2018	1/4/2018	3639	\$ 600.00	
OPERATIONS Total							\$ 1,424.78	
ACTIVITIES		NEW YEAR'S EVE DANCE	DJ - Additional payment per agreement	1/20/2018	3642	\$ 50.00		
ACTIVITIES Total							\$ 50.00	
BANQUET		BANQUET MISC.	2017 Banquet Expenses - Heather P.	1/20/2018	3641	\$ 638.00		
BANQUET Total							\$ 638.00	
EXPENSE Total							\$ 2,112.78	
JANUARY Total							\$ 2,112.78	\$ 2,102.70
TBD	OUTSTANDING	OPERATIONS	GROUP CONTRIBUTIONS	Group Contributions - January 2018	1/20/2018	(blank)		\$ 564.75
		OPERATIONS Total						\$ 564.75
		ACTIVITIES	NEW YEAR'S EVE DANCE	NYE Dance On-Line Sales	1/20/2018	679974		\$ 76.48
		ACTIVITIES Total						\$ 76.48
	OUTSTANDING Total							\$ 641.23
TBD Total								\$ 641.23
Grand Total							\$ 2,112.78	\$ 2,743.93

January 2018 Group Contributions

2018	January		2018 TOTAL
GROUP	Contribution	Brought By	Contribution
7-11 Group - Wednesday 8:00PM	\$ 100.00	Clifford H	\$ 100.00
Clarity NA - Friday 7:00PM	\$ 46.00	Michael B.	\$ 46.00
Fresh Start - Tuesday 8:00PM	\$ 20.00	Ned M.	\$ 20.00
Fridays Aren't High Days 7:00 PM	\$ 100.00	Amanda P.	\$ 100.00
Leading by Example - Friday 6:00PM	\$ 40.00	Shearise A.	\$ 40.00
NENA - Friday 7:00PM	\$ 25.00	Marco	\$ 25.00
New Way to Live NA - Thursday 7:30PM	\$ 36.75	Saralyn	\$ 36.75
One Hour NA - Friday 7:00PM	\$ 12.00	Kent L.	\$ 12.00
Pleasant NA - Sunday 7:30PM	\$ 100.00	Jesse G	\$ 100.00
Stepping On Traditions - Saturday 10:00AM	\$ 25.00	Dana C.	\$ 25.00
Sunday Morning NA - Sunday 10:30AM	\$ 50.00	Ed W.	\$ 50.00
Wednesday Night Winners - Wednesday 6:30PM	\$ 10.00	Kristin M	\$ 10.00
Total Contribution and GSR's Present	\$ 564.75	30	\$ 564.75

Date of deposit into bank

2/14/2018