



Area Service Committee Meeting Minutes October 5, 2017

Meeting opened at 7:00 PM by Area Chair Brad S.

Introductions: 19 members in attendance, with 1 newcomer.

Readings: 12 Steps read by John; 12 Traditions read by Rachel; 12 Concepts read by Katie.

Call for quorum: 9 voting members present (minimum for quorum is 7). With 9 voting members present, motions require 6 votes to pass (per bylaws *"A motion or nomination requires support of two-thirds (66%) of the quorum in order to be accepted."*)

Approval of Minutes: Motion made by Tim, seconded by Rachel to approve the minutes of the September ASC meeting;

Vote: Support – 11, Opposed – 0, Abstentions – 1, passed.

7th Tradition: Collected (see Treasurer's Report, [p. 6](#))

Subcommittee Reports

Meetings for the Activities, Hospitals & Institutions, Outreach, and Public Relations Subcommittees are held at 7:00pm on the 2nd Thursday of each month at Faith Methodist Church, 1530 Oakdale Ave., West St. Paul, MN.

Vice-Chair:

(Rachel – reported)

- Meeting of the month
 - October 17th Northfield Tuesday Night Serenity
 - November 15th Cottage Grove Midweek NA
- H&I Learning day coming up Oct. 21 from 2-5 PM – 3100 Park Ave, Minneapolis, MN

Regional Committee Member (RCM):

(open – no report)

- Please announce at your meetings this position is open and only needs meets four times a year.

Activities:

(open – no report)

- Please announce at your meetings this position is open and our area would really like to have some scheduled activities for addicts to enjoy and learn how to have fun in recovery.

Public Relations:

(open – no report)

- Please announce at your meetings this position is open and only needs meets four times a year.

Hospitals & Institutions:

(Chair: James M. reported)

- 4 Scheduled monthly commitments
- H&I Learning Day Oct 21st 2-5 PM – 3100 Park Ave Mpls, MN
- Panel leader needed for the 4th Tuesday at 8 PM Cochran commitment

Current H&I commitments:

Every Saturday: Dakota Co. Jail (Hastings) 1:00pm (no more volunteers needed at this time due to background check) Contact: Jason C. 612-353-7958
2 nd Saturday of every month: Cochran Recovery Program (Hastings) 2:00pm Contact: Kierstin K. 651-347-7032
4 th Tuesday of every month: Cochran Recovery Program (Hastings) 8:00pm Contact: Todd V. 651-285-1789
4 th Thursday of every month: Dakota County Detox. (Hastings) 7:00pm Contact: Rachel M. 612-384-4695

Webmaster:

(open – no report)

- Please announce at your meetings this position is open and only needs someone to update the website with our upcoming events, trusted servant position changes, and any other area news.

Treasurer:

(Chair: Melissa reported) [See Treasurer report, p. 6]

- Opening balance is \$2427.69

Outreach:

(Chair: Marissa reported)

- Meeting of the month
 - October 17th Northfield Tuesday Night Serenity
 - November 15th Cottage Grove Midweek NA

PIG:

(Chair: Rachel reported) [See Financial report, pp. 9]

- Financially Stable – balance of \$4,188.40
- Reviewed bylaws
- Voted in Rachel M as Co chair
- Slogans and Logos for PIG 2018 due by Dec. 7th – Give to GSR
- In need of the following positions
 - Co Treasurer
 - Co Gate
 - Merchandise
 - Co Merchandise

Literature:

(Chair – Kiersten reported). [See Literature Order report, pp. 10-11]

- All items are stocked
- Please e-mail orders ahead of time if possible, address is ssfalit@gmail.com
- 1 year medallions are fully stocked

Group Concerns & Announcements

[Note: written GSR reports are now at the end of the ASC minutes.]

- NA Day –
 - needs co-secretary, co-chair, co-treasurer
- No Name NA –
 - Meeting lists still not updated online
- From Darkness Into Light –
 - Meeting lists still not updated online
 - Group contact needs to be updated
- Peace of Mind NA –
 - Needs male and female sponsor
- Seeking Solutions –
 - Attendance
 - Open GSR position
- Step by Step –
 - In need of Co-positions

Open Forum

- Brad S: 3-books per meeting for subsidized books. We can buy 87 books through World or 86 books through Service Office. Order all books at one time and store at church. Order all hard cover books
- James: Sub-committee decided as a whole to donate 20 Intro to NA guides on an ongoing basis at \$2.25/guide. Clients unable to pay for books and Dakota Cty is not able to purchase them at this time. This will be a monthly cost of \$48.60/month
- James: The 30 Basic Texts arrived. We will be donating 5 of them that were for Cochran to Washington Cty. The remaining 25 books will be dispersed as needed per the original motion
- Kiersten: Cochran looking for Just For Today books. \$10.00/each
- Brad S: Term is up for the 1 year commitment as chair. Brad is willing to take on an additional year if nominated and voted in.

Elections

- Area Chair Brad S:
 - Rachel M. Nominated Brad S
 - John M. Seconded the nomination
 - Passed 9 yes (unanimous)
- Regional Committee Member Anne R.:
 - Clean time needed to be waived
 - Rachel M. motioned to waive clean time
 - Tim N. seconded the motion
 - Passed 8 yes (unanimous)
 - Rachel M. Nominated Anne R
 - Tim N. Seconded the nomination
 - Passed 8 yes (unanimous)
- Regional Committee Member Alternate Andrew S.
 - James M. Nominated Andrew S
 - Rachel seconded the nomination
 - Passed 8 yes (unanimous)
- Public Relations Catie O.:
 - Rachel Nominated Catie O
 - Tim Seconded the nomination
 - Passed 8 yes (unanimous)

- Pig Elections
 - Chair – Amber M-D
 - Passed 9 yes (unanimous)
 - Gate Chair – Steely W.
 - Passed 9 yes (unanimous)
 - Treasurer – Tim N.
 - Passed 8 yes (unanimous)
 - Co-Chair – Rachel M.
 - Passed 8 yes (unanimous)

Current Positions - GSRs, please announce open positions at your meetings.

Officers/Committees	Chair	Elected	Co-Chair	Elected
Area Chair (2 Yrs, 1 Yr)	Brad S.(2)	10/2017	Rachel M.	4/2017
Secretary (2 Yrs, 1 Yr)	Eric B.	8/2017	--open--	
Treasurer (3 Yrs, 2 Yrs)	Erica D.	2/2017	--open--	
RCM (2 Yrs, 1 Yr)	Anne R.	10/2017	Andrew S	10/2017
Literature (3 Yrs, 2 Yrs)	Kierstin K.	9/2016	Gina C.	4/2017
Activities (2 Yrs, 1 Yr)	--open--		--open--	
Hospitals & Institutions (2 Yrs, 1 Yr)	James M.	3/2017	Mike S.	4/2017
Outreach (1 Yr, 6 Mo)	--open--		--open--	
Public Relations (2 Yrs, 1 Yr)	Catie O.	10/2017	--open--	
Webmaster (1 Yr)	--open--		NA	
PIG (2 Yrs, 1 Yr)	Amber M-D	10/2017	Rachel M.	10/2017
PIG Treasurer (3 Yrs, 2 Yrs)	Tim N.	10/2017	--open--	
PIG Merchandise Chair (2 Yrs, 1 Yr)	--open--		--open--	
PIG Gate Chair (2 Yrs, 1 Yr)	Steely W.	10/2017	--open--	
PIG Secretary (6 Mo)	Kris B.	9/2016	NA	
PIG Food Chair (1 Yr)	Mary M.	9/2016	NA	
PIG Dinner Coordinator (6 Mo)	Dina D.	5/2017	NA	
PIG Adult Activities (6 Mo)	Leo J.	7/2017	NA	
PIG Children Activities (6 Mo)	Rob R.	2/2017	NA	
PIG Volunteer Coordinator (6 Mo)	--open--		NA	

(2) Denotes election is to a second consecutive term in the same position.

Old Business

- None

New Business

- None

Motions

1. Motion Title: Subsidize books

Author: was Brad S., seconded by Anne

Motion to: Subsidize Basic Text to the groups by the area purchasing \$1,000.00 in books and selling to the groups at \$5.00/book – Amended to 80 books

Intent: Further our primary purpose

Discussion: Discussed during Open Forum (see above notes).

Financial impact: \$1000.00

Vote: Support – 9, Opposed – 0, Abstentions – 0, motion was passed

2. **Motion Title:** Donate 5 Just For Today books
Author: James M., seconded by Dan K
Motion to: Donate 5 Just For Today books to Cochran Recovery Center
Intent: To Provide Clients with the NA Daily Meditations
Discussion: Discussed during Open Forum (see above notes).
Financial impact: \$54.00
Vote: Support – 9, Opposed – 0, Abstentions – 0, motion was passed

3. **Motion Title:** Recurring Donation of 20 Introductory Guides
Author: James M., seconded by Rachel M.
Motion to: Donate 20 Intro Guides on a recurring monthly basis to Dakota Co. Drug Court.
Intent: To Provide NA Literature to those that request it
Discussion: There are some concerns on this occurring monthly James will follow up monthly to ensure that they are in need of a full 20 guides.
Financial impact: \$48.60 each time we donate 20 booklets
Vote: Support – 7, Opposed – 0, Abstentions – 2, motion was passed

4. **Motion Title:** Limit Subsidized Books
Author: Brad S., seconded by Eric B.
Motion to: Limit each group to 4 books
Intent: To make sure all meetings get a chance to buy the subsidized books.
Discussion: Motion was originally made to limit each group to 3 books. Motion amended to 4 books per group. Motion excludes the Northfield group.
Financial impact: -
Vote: Support – 9, Opposed – 0, Abstentions – 2, motion was passed

Motion to close made by Tim N., seconded by the group.; meeting closed with the Gratitude Statement at 8:20 pm.

Treasurer's Report

Date 10-5-17

Treasurer's Report

Beginning Balance

\$ 2427.69

Cash In

7th Tradition \$ 14.00

Literature Sales (UMSO) \$ 431.25

Group Donations to ASC

Seeking Solutions \$ 5.00

Step by Step \$ 21.00

TNT-Tuesday Night Together \$ 52.00

Never Alone NA \$ 50.00

\$

\$

\$

\$

Other Donations

\$

\$

Total Donations \$ 573.25

Cash Out

Rent - 1st Presbyterian Church \$ 30.00

Literature Sales Payment (UMSO) \$ 455.00

MNRSC (Region) \$

WSO (World Service Office): \$

Hospitals & Institutions (H&I)

Activities: \$

SSFA Pig Committee: \$

Copies: UPS Store \$ 72.75

Other: \$

Other: \$

Total Cash Out \$ 557.75

Ending Balance

\$ 2443.19

GSR Reports

Woodbury Freebirds 6:00pm Sunday	
GSR: NOT PRESENT	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Step by Step 7:00pm Sunday	
GSR: Steely W	Status:Stable
Avg. Attendance 12	Avg. Newcomers 1
ASC Donation	\$21
H&I Activities	Announced
Scheduled Activities	Nothing Scheduled
Other	

Never Alone 7:00pm Sunday	
GSR: Nicole M.	Status: Stable
Avg. Attendance 20-30	Avg. Newcomers 3-5
ASC Donation	\$50
H&I Activities	Announced
Scheduled Activities	
Other	\$80 PIG donation

Ties That Bind Us 7:00pm Monday	
GSR: Eric B.	Status: Stable
Avg. Attendance 15	Avg. Newcomers 1-2
ASC Donation	
H&I Activities	Announced
Scheduled Activities	
Other	

Seeking Solutions 7:00pm Monday	
GSR: Open	Status: Stable
Avg. Attendance 8-10	Avg. Newcomers 1
ASC Donation	\$5
H&I Activities	Announced
Scheduled Activities	
Other	

Monday Night Round Robin 7:00pm Monday	
GSR: Not Present	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Addicts in Recovery 7:00pm Tuesday	
GSR: Amber M-D	Status: Stable
Avg. Attendance 30-40	Avg. Newcomers 4
ASC Donation	
H&I Activities	Announced
Scheduled Activities	Halloween Potluck Speaker
Other	

TNT: Tues. Nights Together 7:00pm Tuesday	
GSR: Not Present	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Midweek NA 7:00pm Wednesday	
GSR: OPEN	Status: Stable
Avg. Attendance 8-12	Avg. Newcomers 2
ASC Donation	
H&I Activities	Announced
Scheduled Activities	Announced
Other	

Stillwater NA 7:30pm Wednesday	
GSR: Not Present	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Serenity Sisters 7:00pm Tuesday	
GSR: Anne R	Status: Stable
Avg. Attendance 20	Avg. Newcomers 2
ASC Donation	
H&I Activities	Announced
Scheduled Activities	
Other	

No Name NA 7:00pm Thursday	
GSR: Andrew S	Status: Stable
Avg. Attendance 15	Avg. Newcomers 1
ASC Donation	
H&I Activities	Announced
Scheduled Activities	None
Other	

GSR Reports (continued)

Gaylord Serenity Seekers		7:30pm Thursday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Peace of Mind		7:30pm Friday	
GSR: Tim N.		Status: Stable	
Avg. Attendance	15-18	Avg. Newcomers	2
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

NA Day		7:30pm Friday	
GSR: Open		Status: Stable	
Avg. Attendance	30-40	Avg. Newcomers	6
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		Chili Feed	
Other			

Friday Night Outsiders NA		8:00pm Friday	
GSR: Tom J		Status: Stable	
Avg. Attendance	10-15	Avg. Newcomers	2
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

From Darkness Into Light NA		6:30pm Saturday	
GSR: Marissa M.		Status: Stable	
Avg. Attendance	20	Avg. Newcomers	2
ASC Donation			
H&I Activities		None	
Scheduled Activities		None	
Other		Did not like the coin vote	

NA 101		7:00pm Saturday	
GSR: John M.		Status: Stable	
Avg. Attendance	10	Avg. Newcomers	1
ASC Donation			
H&I Activities			
Scheduled Activities			
Other		New Location	

Apple Valley Basic Text Study		9:00pm Saturday	
GSR: Dan K.		Status: Stable	
Avg. Attendance	15-20	Avg. Newcomers	2
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

Pig Monthly Treasury Report

PIG MONTHLY TREASURY REPORT			
Date:	09/07/17	Group Donation	\$ -
Treasurer	Tim N.	Pre-Registration Income	\$ 32.00
Old Balance	\$ 6,184.00	Merchandise Income	\$ -
Plus Total Income:	\$ 32.00	Other Income:	\$ -
Subtotal:	\$ 6,216.00	Equals Total Income:	\$ 32.00
Minus Total Expenses:	\$ 2,027.60	Expense:	\$ 2,000.00
Equals New Balance:	\$ 4,188.40	Expense:	\$ 22.00
		Expense:	\$ 5.60
		Expense:	\$ -
		Equals Total Expenses:	\$ 2,027.60
Bad check income 32.00, Area donation 2000.00, Service charge 22.00, Flyers 5.60			
AREA COPY			

Literature Sales Report

Month:	Cost	Apple Valley Basic Text	NA Day	Midweek NA	Seeking Solutions	TNT	No Name NA	From Darkness into Light	Brad	Step by Step	Serenity Sisters	NA 101	Peace of Mind	Never Alone	Outsiders NA			Grand Totals
NA Basic Text Hardcover	12.50																	2
How It Works Hardcover	10.00	1			2										1			4
Just for Today Revised	10.00	1					1	1	1			1						5
NA Step Guide	9.50																	0
Living Clean Book	11.00				1													1
Guiding Principles	12.00	1										1						2
Sponsorship Book	8.00																	0
Little White Book	0.85																	0
White Welcome Key tag	0.60	9	20			10	2	9				10	10					11
Orange 30 Days Key tag	0.60	6						1		10	11	10						91
Green 60 Days Key tag	0.60	2	10								1			2				10
Red 90 Days Key tag	0.60	5					2	2			3							19
Blue 6 Months Key tag	0.60	2	10								3							7
Yellow 9 Months Key tag	0.60																	15
Moon Glow 1 Year Key tag	0.60		10								1							1
Grey 18 Months Key tag	0.60							1										12
Black Multiple Years Key tag	0.60	2	10		1						2			1				1
Specialty Keytags: 25Yr, 30Yr, Decade (t	2.00																	16
#1 Who, What, How & Why	0.30																	0
#2 The Group IP	0.35																	0
#5 Another Look	0.30				2					10								12
#6 Recovery & Relapse	0.30																	0
#7 Am I an Addict ?	0.30																	0
#8 Just for Today	0.30																	0
#9 Living the Program	0.30			5	3													8
#11 Sponsorship IP, Revised	0.30	10						9		10		10						39
#12 The Triangle of Self-Obsession	0.30			3	2								5					10
#13 By Young Addicts, for Young Addic	0.35																	0
#14 One Addicts Experience with ...	0.30																	0
#15 PI & the NA Member	0.30				3					10								13
#16 For The Newcomer	0.30																	0
#17 For Those In Treatment	0.35																	0
#19 Self-Acceptance	0.30									10					5			15
#20 H & I Service and the NA Member	0.30																	0
#21 The Loner Staying Clean in Isolatio	0.35									10								10
#22 Welcome To NA	0.30																	0
#23 Staying Clean on the Outside	0.30																	0
#24 Self support in NA	0.60																	0
#26 Accessibility, Additional needs	0.30																	0
#27 For the parents of young addicts	0.35																	0
#28 Funding NA Services	0.50																	0
#29 Intro to NA Meetings	0.30																	0
Working Step Four in Narcotics Anonym	0.85																	0
Information about NA	0.40																	0
NA: A Resource in Your Community	0.45																	0
The Group Booklet, revised	1.00																	0

Literature Sales Report (continued)

Month:	Cost	Apple Valley Basic Text	NA Day	Midweek NA	Seeking Solutions	TNT	No Name NA	From Darkness into Light	Brad	Step by Step	Serenity Sisters	NA 101	Peace of Mind	Never Alone	Outsiders NA	Grand Totals
Group Treasurer's Workbook	3.00															0
Group Treasurer's Record Pad	2.50															0
Group Treasurer's Handbook	3.00															0
Behind the Walls	1.05															0
Group Readings Wallet Cards (set/15)	3.50												2			2
In Times of Illness	3.50															0
Introductory Guide to NA	2.25															0
Set of Seven Readings	5.00															0
Twelve Concepts for NA Service	2.25															0
**Number of Medallions Ordered	3.50		2	1	2	8				1			1	3		18
**Number of Medallions Ordered	3.50		3													3
**Number of Medallions Ordered	3.50		1													1
**Number of Medallions Ordered	3.50		2													2
Order Subtotal		\$ 50.60	\$ 64.00	\$ 5.90	\$ 43.30	\$ 34.00	\$ 12.40	\$ 28.15	\$ 22.50	\$ 37.50	\$ 15.00	\$ 31.00	\$ 18.00	\$ 12.30	\$ 11.50	
add 7.775 sales tax		\$ 3.93	\$ 4.98	\$ 0.46	\$ 3.37	\$ 2.64	\$ 0.96	\$ 2.19	\$ 1.75	\$ 2.92	\$ 1.17	\$ 2.41	\$ 1.40	\$ 0.96	\$ 0.89	
Area Donation		\$ 0.47	\$ 1.55	\$ 0.64	\$ 3.09	\$ 0.36	\$ 0.64	\$ 0.66	\$ 0.75	\$ 0.58	\$ -	\$ -	\$ 0.60	\$ 0.74	\$ -	
Order Total		\$ 55.00	\$ 70.53	\$ 7.00	\$ 49.76	\$ 37.00	\$ 14.00	\$ 31.00	\$ 25.00	\$ 41.00	\$ 16.17	\$ 33.41	\$ 20.00	\$ 14.00	\$ 12.39	\$ 431.26

Group Name	Total
Addicts in Recovery	
Apple Valley Basic Text	\$ 55.00
From Darkness into Light	\$ 31.00
Midweek NA	\$ 7.00
NA 101	\$ 33.41
NA Day	\$ 70.53
Never Alone	\$ 14.00
No Name NA	\$ 14.00
Outsiders NA	\$ 12.39
Peace of Mind	\$ 20.00
Seeking Solutions	\$ 49.76
Round Robin	
Step by Step	\$ 41.00
Ties That Bind Us	
TNT	\$ 37.00
Tuesday Night Serenity	
Serenity Sisters	\$ 16.17
Woodbury Freebirds	
Other	\$ 25.00
Extra Literature Donation	\$ 5.00
Total Literature Sales	\$ 431.26

South Suburban Fireside Area Subcommittee Meeting Minutes 10/12/2017

Meeting opened at 7:00 pm with Serenity Prayer by Rachel M. with 10 addicts in attendance. James read the 12 Concepts of NA service. Collected 7th tradition of \$6, which was given to the church as rent.

Hospitals and Institutions Subcommittee

H&I Dos and Don'ts read by: James

Literature Report:

Mike provided literature to the meetings that needed. Literature is purchased under the SSFA account. Let Mike know if anything is needed

Panel leader reports:

Dakota Co. Jail (Saturdays): Mike

Added 2 people to the list (Charles & Anthony). The first couple weeks had a few snags, but Jeff was able to get it fixed. Things went well. Meeting lists were handed out. Everyone on the current list goes at least once every 2 months.

Detox (4th Thursday): Rachel M.

Full panel was present. 8-9 eager clients were in attendance. The meeting went well. Contact Rachel if you would like to attend.

Cochran Recovery Center (2nd Saturday): Kiersten C.

It was voted and passed at area to provide the group with (5) Just For Today books.

Cochran Recovery Center (4th Tuesday): Open

Todd handed over the folder to James. James can fill in between panel leaders.

Other H&I business:

Approved for Basic Text and Readings being handed out for Dakota Cty Jail. James will be going back on Saturday to get Intro Guides. Cochran purchased used Basic Texts from used book store, so the 5extra books will be going to Washington County Jail.

In need of a panel leader for Cochran Recovery Center on 4th Tuesdays. Justin is interested in this position and will attend multiple H&I commitments this month to better understand the process.

Jason will separate books and bags. Mike brought up the question if we should be finding an additional contact at the jail just in case Jeff leaves. Jason will contact Jeff to see if there is a back up contact available.

Kiersten brought up interest in Washington County Jail women's commitment. James had talked with the coordinator. In order to get information, you need to sit through a meeting and sign up or opt out once complete. Coordinator is interested in a commitment. You would need to show up at orientation. James also has info on Scott County Jail. Writh area looking for someone to take on commitment. James will contact Writh.

Outreach Subcommittee (Marrisa)

Meeting of the month:

October 17th – Northfield Tuesday Night Serenity
November 15th – Cottage Grove Midweek NA
December 20th – Stillwater NA

Activities Subcommittee (Open)

Public Relations Subcommittee (Catie)

Catie was voted in as new PR chair. Looking over duties and updating meeting lists. Learning day is on Oct. 21st. Bring a new comer and they are eligible for a door prize.

MARRCH 10/30/17 – 11/1/17 St Paul River Center– Chemical health services in MN Expo. Volunteers wanted for the booth. 4 hour blocks. 2+ years clean time. Sign up at naminnesota.org. Go to members and check help wanted.

Other Business

Meeting closed at 7:45

South Suburban Fireside Area Subcommittee Meeting Agenda

Opening

Introductions

Approval of minutes

Reading of 12 Concepts of NA Service

7th Tradition

Hospitals and Institutions Subcommittee

H&I Introduction/Dos and Don'ts

Literature Report

Panel Leader Reports

Dakota Co. Jail

Dakota Co. Detox

Cochran Recovery Center (Saturday)

Cochran Recovery Center (Tuesday)

Other H&I items

Outreach Subcommittee

Activities Subcommittee

Public Relations Subcommittee

Other old/new business

Adjournment