



Area Service Committee Meeting Minutes May 4, 2017

Meeting opened at 6:02 PM by Area Chair Brad S.

Introductions: 27 members in attendance, with 1 newcomer.

Readings: 12 Steps read by Mary M.; 12 Traditions read by Rachel M.; 12 Concepts read by John M.

Call for quorum: 15 voting members present (minimum for quorum is 7). With 15 voting members present, motions require 10 votes to pass (per bylaws "A motion or nomination requires support of two-thirds (66%) of the quorum in order to be accepted.")

Approval of Minutes: Motion to approve the minutes of the April ASC meeting;
Vote: Support – 13, Opposed – 0, Abstentions – 2, passed.

7th Tradition: Collected (see Treasurer's Report, p. 5)

Subcommittee Reports

Meetings for the Activities, Hospitals & Institutions, Outreach, and Public Relations Subcommittees are held at 7:00pm on the 2nd Thursday of each month at Faith Methodist Church, 1530 Oakdale Ave., West St. Paul, MN.

Vice-Chair: (Rachel – reported)

- Ten people were in attendance at subcommittee meeting. All panel leaders were present. Kierstin was voted in as panel leader for the Saturday Cochran Recovery Program commitment, Rachel was voted in as panel leader for the Thursday Dakota County Detox commitment.
- Low attendance

Region: (RCM: open – no report)

Activities: (open – no report)

Public Relations: (Chair: Amber M-D. reported)

- NA Helpline Flyer Competition will be discussed during open forum (see pg. 3 for more details)
- In need of PR Co-Chair

Hospitals & Institutions: (Chair: James M. reported)

- The signup sheets generated 56 willing participants to go to commitments. The names will be combined into one spreadsheet and given to each panel leader to use when fulfilling our obligations.
- Meeting of the Month: May 15 Seeking Solutions & June 19 Monday Night Round Robin
- Have flyers to distribute with the current H&I commitments listed, currently have four commitments

Current H&I commitments:

Every Saturday: Dakota Co. Jail (Hastings) 1:00pm (no more volunteers needed at this time due to background check) Contact: Jason C. 612-353-7958
2 nd Saturday of every month: Cochran Recovery Program (Hastings) 2:00pm Contact: Kierstin K. 651-347-7032
4 th Tuesday of every month: Cochran Recovery Program (Hastings) 8:00pm Contact: Todd V. 651-285-1789
4 th Thursday of every month: Dakota County Detox. (Hastings) 7:00pm Contact: Rachel M. 612-384-4695

Area Service Committee Meeting Minutes (continued)

May 4, 2017

Webmaster: (open – no report)

Treasurer: (Chair: Erica D. reported) [See Treasurer report, p. 5]

- Opening balance is \$1421.77
- Balanced the checkbook and the account was short by \$0.25 due to the coin machine not taking the Canadian quarter.
- The check for the bus passes is still outstanding

Outreach: (open – no report)

PIG: (Chair: Melissa C. reported)

- Newcomer key tags continue to visit SSF Area meetings
- Speakers have been chosen for the Saturday evening, Men's rap, and Woman's rap
- DJ was voted upon by the committee and the price was negotiated down.
- Treasurer found more checks, so none will need to be ordered.
- Coffee chair is creating a volunteer form for shifts at PIG
- The PIG committee voted to donate a free registration to the Spring Thing on May 13 in the CMASC & a free registration to the Spiritual Refreshment on May 26 – 29 in the Upper Midwest Region
- The PIG committee voted in Amber M-D as PIG Co-Chair, and Dina D. as Dinner Coordinator.
- We are accepting recovery related raffle items – give them to anyone on the PIG committee or bring them to the PIG meeting or Area.
- Open positions:
 - Merchandise Co-Chair
 - Volunteer Coordinator
 - Adult Activities Chair

PIG MONTHLY TREASURY REPORT			
Date:	05/04/17	Group Donation	\$ 41.72
Treasurer:	Todd V.	Pre-Registration Income	\$ 100.00
Old Balance:	\$ 5,370.80	Merchandise Income	\$ 12.00
Plus Total Income:	\$ 153.72	Income	\$ -
Subtotal:	\$ 5,524.52	Equals Total Income:	\$ 153.72
Minus Total Expenses:	\$ -	Expense	\$ -
Equals New Balance:	\$ 5,524.52	Expense	\$ -
		Expense	\$ -
		Expense	\$ -
		Equals Total Expenses:	\$ -
Merchandise Sales \$12; Pre-Registration \$100; Group Donations: Never Alone Donation \$41.72			
COMMITTEE COPY			

Literature: (Chair – Kierstin K. reported). [See Literature Order report, pp. 8-9.]

- Spent a small amount on supplies to replenish stock, gave invoice to treasurer.
- Currently out of Step Working Guides and unable to fill everyone's order.
- Please e-mail orders ahead of time if possible, address is ssfalit@gmail.com

Ad Hoc: (Chair – Brad S. reported)

- Bylaw changes have been printed. Cover page is a summary of changes, other pages are changes that were made. Additions are in blue, deletions are in red. Please bring back to your groups to vote on the changes. The vote is to approve all of the changes or none of them.

Group Concerns & Announcements

[Note: written GSR reports are now at the end of the ASC minutes.]

- Woodbury Freebirds (Sunday) – Needs sponsors
- Ties That Bind Us (Monday) – Meet on Hastings River Walk area on 1st & 3rd Mondays during summer
- Seeking Solutions (Monday) – Low Attendance
- Addicts in Recovery (Tuesday) – Every 5th Tuesday they have a potluck
- Midweek NA (Wednesday) – Needs GSR
- Peace of Mind (Friday) – Changed meeting to Open Status
- NA Day (Friday) – Changed meeting to a Rotating Format
- NA 101 (Saturday) – Needs support

Open Forum

- Mike S. (H&I Co-Chair) – There was an opportunity to represent NA at the Dakota County Jail, the chair was given short notice about the event. Supplies were purchased directly from the UMSO on the SSFA Literature account, along with material being donated from the TCA H&I Chair (Buddy K.) All of the leftover materials were donated to the jail for the inmates since NA is not allowed to bring in literature during the weekly commitment.
- Amber M-D (PR Chair): More details were given about the friendly competition to see which group can post and/or distribute the most NA Helpline flyers between 5/4/17 – 8/3/17. Rules and FAQ's were distributed to GSR's, along with an explanation of the main objective of this competition (to carry the message to the still suffering addict). There was also a friendly warning to be safe when distributing the flyers, don't go into dark alleys or unsafe situations. Flyers were printed for each group for distribution and handed out at Area. Ask the PR chair when your group needs more flyers. PR is also asking for prize ideas above and beyond the MNNAC registrations.
- Mike S. asked for clarification that GSR's should bring the Bylaw revisions back to the groups and ask for a vote on all or individual changes to the Bylaws. Brad S. (Ad-hoc Chair) stated that the Bylaw revisions are to be voted on as all accepted or all rejected – not each individual update. There were minor changes to the Bylaws and the track change copies were distributed to the GSR's at the ASC meeting.

Motions

1. **Motion Title:** Fund Program Day at Dakota County Jail
Author was Mike S., seconded by Tim N.
Motion to: Reimburse the UMSO \$72.21 for literature purchased and given to addict inmates at Dakota County Program Day
Intent: Carry the message
Discussion: Opportunity to represent NA at the Dakota County Jail; the chair was given short notice about the event. Supplies were purchased directly from the UMSO on the SSFA Literature account.
Financial impact: \$72.21
Amendment: H&I will ask UMSO to create a separate H&I account for purchases
Vote: Support – 12, Opposed – 0, Abstentions – 3, passed.
2. **Motion Title:** Coffee
Author was Rachel M., seconded by Matt
Motion to: keep and use old coffee
Intent: save money
Discussion: Does coffee go bad after three years even if it is vacuum sealed, mixed reviews
Financial impact: None
Vote: Support – 12, Opposed – 2, Abstentions – 1, passed.

Elections

- Melissa C. nominated Steely W. as Gate Co-Chair; nomination seconded by Rachel M.
Vote: Support - 13, Opposed - 0, Abstentions – 2; nomination accepted.
- Melissa C. nominated Amber M-D. as PIG Co-Chair; nomination seconded by Rachel M.
Vote: Support - 13, Opposed - 0, Abstentions – 1; nomination accepted.

Current Positions - GSRs, please announce open positions at your meetings.

Officers/Committees	Chair	Elected	Co-Chair	Elected
Area Chair (2 Yrs, 1 Yr)	Brad S.	9/2016	Rachel M.	4/2017
Secretary (2 Yrs, 1 Yr)	--open--		--open--	
Treasurer (3 Yrs, 2 Yrs)	Erica D.	2/2017	--open--	
RCM (2 Yrs, 1 Yr)	--open--		--open--	
Literature (3 Yrs, 2 Yrs)	Kierstin K.	9/2016	Gina C.	4/2017
Activities (2 Yrs, 1 Yr)	--open--		--open--	
Hospitals & Institutions (2 Yrs, 1 Yr)	James M.	3/2017	Mike S.	4/2017
Outreach (1 Yr, 6 Mo)	--open--		--open--	
Public Relations (2 Yrs, 1 Yr)	Amber M-D.	3/2017	--open--	
Webmaster (1 Yr)	--open--		NA	
PIG (2 Yrs, 1 Yr)	Melissa C.	9/2016	Amber M-D.	5/2017
PIG Treasurer (3 Yrs, 2 Yrs)	Todd V.	9/2016	Tim N.	11/2016
PIG Merchandise Chair (2 Yrs, 1 Yr)	Steve H. (2)	12/2016	--open--	
PIG Gate Chair (2 Yrs, 1 Yr)	Matt K.	9/2016	Steely W.	4/2017
PIG Secretary (6 Mo)	Kris B.	9/2016	NA	
PIG Food Chair (1 Yr)	Mary M.	9/2016	NA	
PIG Dinner Coordinator (6 Mo)	Dina D.	5/2017	NA	
PIG Adult Activities (6 Mo)	--open--		NA	
PIG Children Activities (6 Mo)	Rob R.	2/2017	NA	
PIG Volunteer Coordinator (6 Mo)	--open--		NA	

(2) Denotes election is to a second consecutive term in the same position.

Old Business

- None.

New Business

- Mike S. (H&I Co-Chair) There was discussion about where H&I should purchase their materials from in the future, clarification on their monthly budget, and suggestion to update bylaws to reflect process for subcommittee budget. Erica D. (Treasurer) stated that each subcommittee is entitled to \$50 per month for expenses. The suggestion to switch from monthly to an annual budget for subcommittees was brought up for people to think about for future discussion. Final decision that was made is that H&I will contact the UMSO to set up a separate charge account for their purchases, instead of depleting the Literature Chair supplies at ASC meeting. Mike S. (H&I Co-Chair) will purchase directly from the UMSO, since he works near the UMSO.
- James (H&I Chair) is going to contact Dakota County Jail to get more details about the event they were invited to. It would be nice to know if this is an annual event and if we could get more of a notice in the future.

Motion to close made by Garrett L., seconded by Tim N.; meeting closed with the Gratitude Statement at 8:23 pm.

Treasurer's Report

Treasurer's ReportDate 5-4-17

Beginning Balance

\$ 1421.77

Cash In

7th Tradition

\$ 14.00

Literature Sales (UMSO)

\$ 704.42Group Donations to ASC

NA Day

\$ 119.68

Apple Valley Basic text

\$ 5.53

TNT

\$ 15.00

Addicts in Recovery

\$ 10.00

Darkness Into Light

\$ 43.21

Outsider NA

\$ 16.76

\$

\$

Other Donations

\$

\$

Total Donations\$ 928.60

Cash Out

Rent - 1st Presbyterian Church

\$ 30.00

Literature Sales Payment (UMSO)

\$ 235.00

MNRSC (Region)

\$

WSO (World Service Office):

\$

Activities:

\$

SSFA Pig Committee:

\$

Copies: Melissa Q (need receipt)

\$ 110.37

Other: H+I umso

\$ 72.21

Other: PR (AMBER) (need receipt)

\$ 50.00Total Cash Out\$ ~~447.58~~ 497.58

Ending Balance

\$ 1,852.79

GSR Reports

Woodbury Freebirds		6:00pm Sunday	
GSR-A: Garrett L.		Status: Stable	
Avg. Attendance	10	Avg. Newcomers	1
ASC Donation			
H&I Activities			
Scheduled Activities			
Other		Need sponsors	

Step by Step		7:00pm Sunday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Never Alone		7:00pm Sunday	
GSR: Nicole M. (not present)		Status: Stable	
Avg. Attendance	25 – 30	Avg. Newcomers	3 – 4
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

Ties That Bind Us		7:00pm Monday	
GSR: Matt K.		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	3
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		Meet on the river 1 st & 3 rd	
Other		Monday's	

Seeking Solutions		7:00pm Monday	
GSR: Rachel M.		Status: Stable	
Avg. Attendance	10	Avg. Newcomers	1 – 2
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		None	
Other		Low attendance	

Monday Night Round Robin		7:00pm Monday	
GSR: Matthew S.		Status: Stable	
Avg. Attendance	17	Avg. Newcomers	1
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Addicts in Recovery		7:00pm Tuesday	
GSR: Amber M-D		Status: Stable	
Avg. Attendance	25 – 30	Avg. Newcomers	1 – 5
ASC Donation		\$10	
H&I Activities		Announced	
Scheduled Activities		Every 5 th Tuesday Potluck	
Other			

TNT: Tues. Nights Together		7:00pm Tuesday	
GSR: Jack		Status: Stable	
Avg. Attendance		Avg. Newcomers	1
ASC Donation		\$15.00	
H&I Activities			
Scheduled Activities			
Other			

Tuesday Night Serenity		7:00pm Tuesday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Midweek NA		7:00pm Wednesday	
GSR: open		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	2 – 4
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		None	
Other		PIG Donation \$15.00	

Rock Solid NA		7:00pm Wednesday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Stillwater NA		7:00pm Wednesday	
GSR: Grant		Status: Stable	
Avg. Attendance	22 – 26	Avg. Newcomers	5 – 7
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

GSR Reports (continued)

Serenity Sisters		7:00pm Thursday	
GSR: Anne R.		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	2
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

No Name NA		7:00pm Thursday	
GSR: Gina C.		Status:	
Avg. Attendance	19 – 20	Avg. Newcomers	1 – 2
ASC Donation			
H&I Activities		Announced at every meeting	
Scheduled Activities		None	
Other			

Gaylord Serenity Seekers		7:30pm Thursday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Peace of Mind		7:30pm Friday	
GSR: Tim N.		Status: Stable	
Avg. Attendance	18	Avg. Newcomers	2.137
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		None	
Other			

NA Day		7:30pm Friday	
GSR: Phil C.		Status: Stable	
Avg. Attendance	20+	Avg. Newcomers	4 – 5
ASC Donation		\$119.00	
H&I Activities		None	
Scheduled Activities		None	
Other		Stay Clean	

Friday Night Outsiders NA		8:00pm Friday	
GSR: Mary M.		Status: Stable	
Avg. Attendance	14	Avg. Newcomers	1
ASC Donation		\$16.76	
H&I Activities			
Scheduled Activities			
Other			

From Darkness Into Light NA		6:30pm Saturday	
GSR: Marissa		Status: Stable	
Avg. Attendance	23 – 25	Avg. Newcomers	2 – 3
ASC Donation		\$43.21	
H&I Activities			
Scheduled Activities		None	
Other			

NA 101		7:00pm Saturday	
GSR: John M.		Status: Stable	
Avg. Attendance	8	Avg. Newcomers	1
ASC Donation			
H&I Activities			
Scheduled Activities			
Other		Announce MoM and H&I	

Apple Valley Basic Text Study		9:00pm Saturday	
GSR: Melissa C.		Status: Stable	
Avg. Attendance	21	Avg. Newcomers	2
ASC Donation		\$21.00	
H&I Activities		Announced	
Scheduled Activities		Announced	
Other			

Literature Sales Report

Month:	Cost	NA Day	NA Day	Apple Valley Basic Text	Woodbury Freebirds	Round Robin	From Darkness into Light	Outsiders NA	Midweek NA	Peace of Mind	Seeking Solutions	No Name NA	Serenity Sisters	Ties That Bind Us	TNT	Step by step	Addicts in Recovery	Grand Totals
NA Basic Text Hardcover	12.50		2	1	1		2	1				1			1			9
How it Works Hardcover	10.00	2	2														1	5
Just for Today Revised	10.00	1	1				2						1		2			7
NA Step Guide	9.50	2	2															4
Living Clean Book	11.00	2	1			1					1		2					7
Guiding Principles	12.00		2															2
Sponsorship Book	8.00																	0
Little White Book	0.85						7					1						8
White Welcome Key tag	0.60	10	15	10	15	10	7			20				15		10	2	114
Orange 30 Days Key tag	0.60		10	1		2	7	5							5	5	2	37
Green 60 Days Key tag	0.60		10	3	5	3		2								5	2	30
Red 90 Days Key tag	0.60		10	1			3										1	15
Blue 6 Months Key tag	0.60						1								5			6
Yellow 9 Months Key tag	0.60		5				1											6
Moon Glow 1 Year Key tag	0.60		4			1	3							4				12
Grey 18 Months Key tag	0.60					2												2
Black Multiple Years Key tag	0.60		10		5	2						1		4				22
Specialty Keytags: 25yr, 30yr, Decade (s	2.00																	0
#1 Who, What, How & Why	0.30																	0
#2 The Group IP	0.35																	0
#5 Another Look	0.30																	0
#6 Recovery & Relapse	0.30							3										3
#7 Am I an Addict ?	0.30																1	1
#8 Just for Today	0.30							2		5								7
#9 Living the Program	0.30																1	1
#11 Sponsorship IP, Revised	0.30		10				10					9				10		39
#12 The Triangle of Self-Obsession	0.30										2							2
#13 By Young Addicts, for Young Addict	0.35							3										3
#14 One Addicts Experience with ...	0.30																	0
#15 PI & the NA Member	0.30							5										5
#16 For The Newcomer	0.30																	0
#17 For Those In Treatment	0.35										2							2
#19 Self-Acceptance	0.30		10					3										13
#20 H & I Service and the NA Member	0.30														5			5
#21 The Loner Staying Clean in Isolatio	0.35										2							2
#22 Welcome To NA	0.30																1	1
#23 Staying Clean on the Outside	0.30																2	2
#24 Self support in NA	0.60																	0
#26 Accessibility, Additional needs	0.30															10	1	11
#27 For the parents of young addicts	0.35							3										3
#28 Funding NA Services	0.50																	0
#29 Intro to NA Meetings	0.30		20															20
Working Step Four in Narcotics Anonym	0.85																	0
Information about NA	0.40																	0
NA: A Resource in Your Community	0.45																	0
The Group Booklet, revised	1.00																	0

Literature Sales Report (continued)

Month:																		
	Cost	NA Day	NA Day	Apple Valley Basic Text	Woodbury Freebirds	Round Robin	From Darkness into Light	outsiders NA	Midweek NA	Peace of Mind	Seeking Solutions	No Name NA	Serenity Sisters	Ties That Bind Us	TNT	Step by step	Addicts in Recovery	Grand Totals
Group Treasurer's Workbook	3.00																	0
Group Treasurer's Record Pad	2.50		1															1
Group Treasurer's Handbook	3.00																	0
Behind the Walls	1.05																	0
Group Readings Wallet Cards (set/15)	3.50			1	1													2
In Times of Illness	3.50																	0
Introductory Guide to NA	2.25																	0
Set of Seven Readings	5.00																	0
Twelve Concepts for NA Service	2.25																	0
**Number of Medallions Ordered	3.50	1	2		2		1		1			1		7	1		1	17
**Number of Medallions Ordered	3.50		1						1									2
**Number of Medallions Ordered	3.50		1															1
**Number of Medallions Ordered	3.50		2															2
Order Subtotal		\$ 80.50	\$ 182.90	\$ 25.00	\$ 38.00	\$ 23.00	\$ 70.65	\$ 22.70	\$ 7.00	\$ 13.50	\$ 13.00	\$ 20.15	\$ 32.00	\$ 38.30	\$ 43.50	\$ 18.00	\$ 19.50	704.15
add 7.775 sales tax		\$ 6.26	\$ 14.22	\$ 1.94	\$ 2.95	\$ 1.79	\$ 5.49	\$ 1.76	\$ 0.54	\$ 1.05	\$ 1.01	\$ 1.57	\$ 2.49	\$ 2.98	\$ 3.38	\$ 1.40	\$ 1.52	
Area Donation		\$ 0.85	\$ (5.27)			\$ 1.23	\$ (2.53)			\$ 5.95	\$ (0.51)				\$ 2.12	\$ 4.25	\$ -	
	Order Total	\$ 87.61	\$ 191.85	\$ 26.94	\$ 40.95	\$ 26.02	\$ 73.61	\$ 24.46	\$ 7.54	\$ 20.50	\$ 13.50	\$ 21.72	\$ 34.49	\$ 41.28	\$ 49.00	\$ 23.65	\$ 21.02	
		4yr	3yr 2yr 4yr 5yr 19yr	1yr	3yr			18mo,2yr			13yr			9yr				

Group Name	Total
Addicts in Recovery	\$ 21.02
Apple Valley Basic Text	\$ 26.94
From Darkness into Light	\$ 73.61
Midweek NA	\$ 7.54
NA 101	
NA Day - April	\$ 87.61
NA Day - May	\$ 191.85
Never Alone	
No Name NA	\$ 21.72
Outsiders NA	\$ 24.46
Peace of Mind	\$ 20.50
Rock Solid NA	
Round Robin	\$ 26.02
Seeking Solutions	\$ 13.50
Serenity Sisters	\$ 34.49
Step by Step	\$ 23.65
Ties That Bind Us	\$ 41.28
TNT	\$ 49.00
Tuesday Night Serenity	
Woodbury Freebirds	\$ 40.95
Other	
Extra Literature Donation	\$
Total Literature Sales	\$ 704.15