



Area Service Committee Meeting Minutes June 1, 2017

Meeting opened at 7:01 PM by Area Chair Brad S.

Introductions: 25 members in attendance, with 3 newcomers.

Readings: 12 Steps read by Rachel M.; 12 Traditions read by Tim N.; 12 Concepts read by Mary M.

Call for quorum: 14 voting members present (minimum for quorum is 7). With 14 voting members present, motions require 9 votes to pass (per bylaws *"A motion or nomination requires support of two-thirds (66%) of the quorum in order to be accepted."*)

Approval of Minutes: Motion to approve the minutes of the May ASC meeting;
Vote: Support – 14, Opposed – 0, Abstentions – 0, passed.

7th Tradition: Collected (see Treasurer's Report, p. 5)

Subcommittee Reports

Meetings for the Activities, Hospitals & Institutions, Outreach, and Public Relations Subcommittees are held at 7:00pm on the 2nd Thursday of each month at Faith Methodist Church, 1530 Oakdale Ave., West St. Paul, MN.

Vice-Chair:

(Rachel – reported)

- Not able to attend and meeting minutes were misplaced
- H&I commitments can be found in Area minutes

Region:

(RCM: open – no report)

- Please announce at your meetings this position is open and only needs meets four times a year.

Activities:

(open – no report)

- Please announce at your meetings this position is open and our area would really like to have some scheduled activities for addicts to enjoy and learn how to have fun in recovery.

Public Relations:

(Chair: Amber M-D. reported)

- NA Helpline Flyer Competition winner for the month of May was Never Alone NA. The group won a free PIG Registration.
- Push GSR's to attract participants to put up NA flyers either as part of competition OR on their own.
- When taking the picture please have someone in the picture from the group.
- Contest goes until the end of August
- In need of PR Co-Chair

Hospitals & Institutions:

(Co-Chair: Mike S. reported)

- Possible learning day in August
- Looking into taking a meeting into women's jails
- All current commitments filled and being met
- New flyers were created and distributed
- Meeting of the Month: June 19 Monday Night Round Robin & July 19 Stillwater NA

Current H&I commitments:

Every Saturday: Dakota Co. Jail (Hastings) 1:00pm (no more volunteers needed at this time due to background check) Contact: Jason C. 612-353-7958
2 nd Saturday of every month: Cochran Recovery Program (Hastings) 2:00pm Contact: Kierstin K. 651-347-7032
4 th Tuesday of every month: Cochran Recovery Program (Hastings) 8:00pm Contact: Todd V. 651-285-1789
4 th Thursday of every month: Dakota County Detox. (Hastings) 7:00pm Contact: Rachel M. 612-384-4695

Webmaster:

(open – no report)

- Please announce at your meetings this position is open and only needs someone to update the website with our upcoming events, trusted servant position changes, and any other area news.

Treasurer:

(Chair: Erica D. reported) [See Treasurer report, p. 5]

- Opening balance is \$1852.89
- The check for the bus passes finally cleared.
- Literature spent approximately \$700 on literature to replenish stock.
- Has an issue that will be brought up in open forum about changes at the bank.

Outreach:

(open – no report)

- Please announce at your meetings this position is open and needs someone to reach out to our local meetings to see if they need assistance from our Area.

PIG: (Chair: Melissa C. reported)

- Sunday morning speaker has been selected; Saralyn H from Twin Cities Area.
- Meat vendor was selected
- Storage locker will be inventoried on June 10th
- Committee voted to serve continental breakfast on Sunday, consisting of donuts, fruit, and juice
- Please announce in meetings we need recovery related raffle items
- Open positions:

Merchandise Co-Chair

Adult Activities Chair

Volunteer Coordinator

PIG MONTHLY TREASURY REPORT			
Date:	06/01/17	Group Donation	\$ 83.82
Treasurer:	Todd V.	Pre-Registration Income	\$ 25.00
Old Balance:	\$ 5,524.52	Merchandise Income	\$ -
Plus Total Income:	\$ 108.82	Income	\$ -
Subtotal:	\$ 5,633.34	Equals Total Income:	\$ 108.82
Minus Total Expenses:	\$ -	Expense	\$ -
Equals New Balance:	\$ 5,633.34	Expense	\$ -
		Expense	\$ -
		Expense	\$ -
		Equals Total Expenses:	\$ -
Pre-Registration \$25; Group Donations: Midweek NA \$15, Addicts in Recovery \$68.82			

Literature:

(Chair – Kierstin K. reported). [See Literature Order report, pp. 8-9]

- Spent \$700 to replenish out-of-stock Basic Texts, Living Clean books, and Step Working Guides.
- Kierstin will not be present in July or August, Co-Chair Gina C. will handle requests in her absence
- Please e-mail orders ahead of time if possible, address is ssfalit@gmail.com

Ad Hoc:

(Chair – Brad S. reported)

- Vote on bylaw changes will happen later during this meeting if GSRs have their votes.

Group Concerns & Announcements

[Note: written GSR reports are now at the end of the ASC minutes.]

- Woodbury Freebirds (Sunday) – Needs support, especially sponsors
- Step by Step (Sunday) – Secretary position and some co-chair positions available
- Ties That Bind Us (Monday) – Meet on Hastings River Walk area on 1st & 3rd Mondays during summer
- Seeking Solutions (Monday) – Needs some attendance support from more experienced members
- Addicts in Recovery (Tuesday) – Every 5th Tuesday they have a potluck
- Midweek NA (Wednesday) – Needs GSR
- Peace of Mind (Friday) – Needs sponsors
- From Darkness Into Light (Saturday) – Needs support
- NA 101 (Saturday) – Needs support

Open Forum

- Erica D. (Treasurer): Wells Fargo, the bank which the ASC uses, has removed the coin machines at all of their locations. This presents an issue for the Treasurer upon depositing any coins, as counting and wrapping the coins manually after each Area meeting would take a substantial amount of time and effort. Area members discussed pros and cons of switching to a different bank, as well as other potential solutions to this issue. Suggestion was made to submit a motion to no longer accept coins at the Area level.
- David M. (ICUCNA Activities & Fundraising Chair): Discussed the upcoming 1st Annual Tri-Area NA Birthday Games Competition. The Area of Hope, South Suburban Fireside, and Twin Cities Area will be competing for the “Birthday Games” trophy on Saturday, July 29th between 10:00am and 9:00pm at Lorraine Park in South St. Paul. You do not need to be from one of these 3 areas; everyone is welcome. The event itself is free to attend, but the games will be “pay-to-play” and food and beverages will be sold as well. There will also be kid-friendly activities, as well as a bonfire, speakers, and the Wheel of Recovery. We are looking for a speaker from SSFA to speak at the event, as well as additional volunteers for the event as a whole. Event info can be found on flyers which have been distributed to GSRs, on naminnesota.org, and will be posted on Facebook. For any questions or interest in volunteering, please call David M. at (612)730-3733.

Elections

- No willingness at this time.

Current Positions - GSRs, please announce open positions at your meetings.

Officers/Committees	Chair	Elected	Co-Chair	Elected
Area Chair (2 Yrs, 1 Yr)	Brad S.	9/2016	Rachel M.	4/2017
Secretary (2 Yrs, 1 Yr)	--open--		--open--	
Treasurer (3 Yrs, 2 Yrs)	Erica D.	2/2017	--open--	
RCM (2 Yrs, 1 Yr)	--open--		--open--	
Literature (3 Yrs, 2 Yrs)	Kierstin K.	9/2016	Gina C.	4/2017
Activities (2 Yrs, 1 Yr)	--open--		--open--	
Hospitals & Institutions (2 Yrs, 1 Yr)	James M.	3/2017	Mike S.	4/2017
Outreach (1 Yr, 6 Mo)	--open--		--open--	
Public Relations (2 Yrs, 1 Yr)	Amber M-D.	3/2017	--open--	
Webmaster (1 Yr)	--open--		NA	
PIG (2 Yrs, 1 Yr)	Melissa C.	9/2016	Amber M-D.	5/2017
PIG Treasurer (3 Yrs, 2 Yrs)	Todd V.	9/2016	Tim N.	11/2016
PIG Merchandise Chair (2 Yrs, 1 Yr)	Steve H. (2)	12/2016	--open--	
PIG Gate Chair (2 Yrs, 1 Yr)	Matt K.	9/2016	Steely W.	4/2017
PIG Secretary (6 Mo)	Kris B.	9/2016	NA	
PIG Food Chair (1 Yr)	Mary M.	9/2016	NA	
PIG Dinner Coordinator (6 Mo)	Dina D.	5/2017	NA	
PIG Adult Activities (6 Mo)	--open--		NA	
PIG Children Activities (6 Mo)	Rob R.	2/2017	NA	
PIG Volunteer Coordinator (6 Mo)	--open--		NA	

(2) Denotes election is to a second consecutive term in the same position.

Old Business

- Final decision that was made is that H&I will contact the UMSO to set up a separate charge account for their purchases, instead of depleting the Literature Chair supplies at ASC meeting. Mike S. (H&I Co-Chair) will purchase directly from the UMSO, since he works near the UMSO.

New Business

- Bylaws were voted upon per the Ad-hoc changes that were presented to the groups last month.
Discussion: Question was made concerning "other service bodies" and Brad S. clarified that means the World Service Office (WSO) and the Upper Midwest Service Office (UMSO).
Vote: Support – 13, Opposed – 0, Abstentions – 0, passed.

Motions**1. Motion Title:** Coined Money

Author was Erica D., seconded by Mary M.

Motion to: Accept only paper money (cash & checks) for donations and literature orders at the Area.

Intent: Avoid the Treasurer needing to manually count and wrap coins due to Wells Fargo doing away with their coin machines at all branches. This will make it less time-consuming to manage money at Area.

Discussion: Discussed during Open Forum (see above notes). GSRs asked what to do if coins are received with donations at their meetings. It was suggested that GSRs can change out the coins at their own bank if they wish, or may instead write a check to Area.

Financial impact: None, however this will make the Literature and Treasurer processes easier to manage.

Amendment: Make checks payable to "SSFA" or "South Suburban Fireside Area".

Vote: Support – 14, Opposed – 0, Abstentions – 0, passed.

Motion to close made by Garrett L., seconded by Kierstin K.; meeting closed with the Gratitude Statement at 8:17.

Treasurer's Report

Date June 1, 2017Treasurer's ReportBeginning Balance ~~added~~ added \$10 to correct \$ 1852.89

Cash In

7th Tradition \$ 12.00Literature Sales (UMSO) \$ 543.00Group Donations to ASCOutsiders \$ 18.00NA 101 \$ 20.00AN Basic Text \$ 26.71~~Seeking Solutions~~ \$ NANever Alone \$ 6.83Step by Step \$ 41.14NA Day \$ 100.63TNT \$ 125.00Other Donations\$ \$ Total Donations\$ 893.31

Cash Out

Rent - 1st Presbyterian Church \$ 30.00Literature Sales Payment (UMSO) \$ 700.00MNRSC (Region) \$ WSO (World Service Office): \$ Activities: \$ ~~SSFA Pig Committee~~: Mike - copies \$ 7.51Copies: Kiersten \$ 2.57Other: Kiersten - Receipt Book \$ 11.24Other: Mike - H+I Literature \$ 53.08Total Cash Out\$ 806.97

Ending Balance

\$ 1939.23

GSR Reports

Woodbury Freebirds		6:00pm Sunday	
GSR-A: Garrett L.		Status: Stable	
Avg. Attendance	10	Avg. Newcomers	3
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

Step by Step		7:00pm Sunday	
GSR: Steely W.		Status:	
Avg. Attendance	12	Avg. Newcomers	1
ASC Donation		\$41.14	
H&I Activities		None	
Scheduled Activities		None	
Other			

Never Alone		7:00pm Sunday	
GSR: Nicole M. (Rachel reported)		Status: Stable	
Avg. Attendance	25 – 30	Avg. Newcomers	1 – 3
ASC Donation		\$6.83	
H&I Activities		Announced	
Scheduled Activities			
Other		Announced flyer competition	

Ties That Bind Us		7:00pm Monday	
GSR: Matt K. (Eric B.)		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	2 – 3
ASC Donation		\$5.00	
H&I Activities			
Scheduled Activities		Meet on the river 1 st & 3 rd	
Other		Monday's of the month	

Seeking Solutions		7:00pm Monday	
GSR: Rachel M.		Status: Stable	
Avg. Attendance	20 – 25	Avg. Newcomers	1 – 3
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		Speaker/Potlucks on 5 th Mon.	
Other		Announced flyer competition	

Monday Night Round Robin		7:00pm Monday	
GSR: Matthew S. (Kierstin reported)		Status: Stable	
Avg. Attendance	12 – 18	Avg. Newcomers	2
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Addicts in Recovery		7:00pm Tuesday	
GSR: Amber M-D		Status: Stable	
Avg. Attendance	25 – 30	Avg. Newcomers	3 – 5
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		Every 5 th Tuesday Potluck	
Other			

TNT: Tues. Nights Together		7:00pm Tuesday	
GSR: Jessie O.		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	1
ASC Donation		\$125.00	
H&I Activities		Announced	
Scheduled Activities		None	
Other			

Tuesday Night Serenity		7:00pm Tuesday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Midweek NA		7:00pm Wednesday	
GSR: open		Status:	
Avg. Attendance	12	Avg. Newcomers	1
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

Rock Solid NA		7:00pm Wednesday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Stillwater NA		7:00pm Wednesday	
GSR: Grant		Status: Stable	
Avg. Attendance	20 – 25	Avg. Newcomers	5 – 8
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		None	
Other			

GSR Reports (continued)

Serenity Sisters		7:00pm Thursday	
GSR: Anne R. (Kierstin reported)		Status: Stable	
Avg. Attendance	16 – 20	Avg. Newcomers	3
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

No Name NA		7:00pm Thursday	
GSR: Mike M.		Status: Stable	
Avg. Attendance	20	Avg. Newcomers	1½–2
ASC Donation			
H&I Activities		Announced at every meeting	
Scheduled Activities		None	
Other		Announced flyer competition	

Gaylord Serenity Seekers		7:30pm Thursday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Peace of Mind		7:30pm Friday	
GSR: Tim N.		Status: Stable	
Avg. Attendance	28	Avg. Newcomers	3
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		None	
Other		Helpline	

NA Day		7:30pm Friday	
GSR: TBD		Status: Stable	
Avg. Attendance	20 – 25	Avg. Newcomers	0 – 5
ASC Donation		\$100.63	
H&I Activities		None	
Scheduled Activities		None	
Other		None	

Friday Night Outsiders NA		8:00pm Friday	
GSR: Mary M.		Status: Stable	
Avg. Attendance	14	Avg. Newcomers	1
ASC Donation		\$18.00	
H&I Activities		Announced	
Scheduled Activities			
Other			

From Darkness Into Light NA		6:30pm Saturday	
GSR: Marissa		Status: Stable	
Avg. Attendance	20	Avg. Newcomers	1 – 2
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

NA 101		7:00pm Saturday	
GSR: John M.		Status: Stable	
Avg. Attendance	10	Avg. Newcomers	1
ASC Donation		\$20.00	
H&I Activities			
Scheduled Activities			
Other			

Apple Valley Basic Text Study		9:00pm Saturday	
GSR: Dan K.		Status: Stable	
Avg. Attendance	17	Avg. Newcomers	1
ASC Donation		\$26.71	
H&I Activities			
Scheduled Activities			
Other			

Literature Sales Report

Month: June 2017	Cost	Step by Step	NA Day	Outsiders NA	No Name NA	From Darkness into Light	seeking solutions	Never Alone	Round Robin	Serenity Sisters	Woodbury Freebirds	Ties That Bind Us	Apple Valley Basic Text	Midweek NA	Peace of Mind	Grand Totals
NA Basic Text Hardcover	12.50		1		1			2		1			2			7
How it Works Hardcover	10.00				1											1
Just for Today Revised	10.00	1	1		1	1										4
NA Step Guide	9.50	1			1		2		2	1						7
Living Clean Book	11.00	1					3	1		3						8
Guiding Principles	12.00									1						1
Sponsorship Book	8.00					1										1
Little White Book	0.85					5										5
White Welcome Key tag	0.60			5	4	5	5	10		5	5	5		4	5	53
Orange 30 Days Key tag	0.60					4	1	2	2	2	5				10	26
Green 60 Days Key tag	0.60	5				4			2							11
Red 90 Days Key tag	0.60								2	2						4
Blue 6 Months Key tag	0.60	2				1			2	2						7
Yellow 9 Months Key tag	0.60					1	2	2		2						7
Moon Glow 1 Year Key tag	0.60					1										1
Grey 18 Months Key tag	0.60															0
Black Multiple Years Key tag	0.60					1				3			2			6
Specialty Keytags: 25yr, 30yr, Decade	2.00															0
#1 Who, What, How & Why	0.30															0
#2 The Group IP	0.35															0
#5 Another Look	0.30			2	2											4
#6 Recovery & Relapse	0.30			2												2
#7 Am I an Addict ?	0.30															0
#8 Just for Today	0.30						3									3
#9 Living the Program	0.30					2		4								6
#11 Sponsorship IP, Revised	0.30						15						20			35
#12 The Triangle of Self-Obsession	0.30			5												5
#13 By Young Addicts, for Young Addicts	0.35	10														10
#14 One Addicts Experience with ...	0.30															0
#15 PI & the NA Member	0.30															0
#16 For The Newcomer	0.30															0
#17 For Those In Treatment	0.35															0
#19 Self-Acceptance	0.30															0
#20 H & I Service and the NA Member	0.30	10														10
#21 The Loner Staying Clean in Isolation	0.35															0
#22 Welcome To NA	0.30			3												3
#23 Staying Clean on the Outside	0.30						3									3
#24 Self support in NA	0.60															0
#26 Accessibility, Additional needs	0.30															0
#27 For the parents of young addicts	0.35															0
#28 Funding NA Services	0.50															0
#29 Intro to NA Meetings	0.30															0
Working Step Four in Narcotics Anonymous	0.85															0
Information about NA	0.40															0
NA: A Resource in Your Community	0.45															0
The Group Booklet, revised	1.00															0

Literature Sales Report (continued)

Month: June 2017	Cost	Step by Step	NA Day	Outsiders NA	No Name NA	From Darkness into Light	seeking solutions	Never Alone	Round Robin	Serenity Sisters	Woodbury Freebirds	Ties That Bind Us	Apple Valley Basic Text	Midweek NA	Peace of Mind	Grand Totals
Group Treasurer's Workbook	3.00															0
Group Treasurer's Record Pad	2.50															0
Group Treasurer's Handbook	3.00															0
Behind the Walls	1.05															0
Group Readings Wallet Cards (set/15)	3.50										1	2	1		2	6
In Times of Illness	3.50															0
Introductory Guide to NA	2.25															0
Set of Seven Readings	5.00															0
Twelve Concepts for NA Service	2.25															0
**Number of Medallions Ordered	3.50	2			2			1								5
**Number of Medallions Ordered	3.50	1			1							1	1	1		5
**Number of Medallions Ordered	3.50											1	1	1		3
**Number of Medallions Ordered	3.50															0
Order Subtotal	\$ 51.70	\$ 22.50	\$ 6.60	\$ 55.50	\$ 33.05	\$ 63.10	\$ 49.10	\$ 23.80	\$ 76.60	\$ 9.50	\$ 17.00	\$ 42.70	\$ 9.40	\$ 16.00		543.00
add 7.775 sales tax	\$ 4.02	\$ 1.75	\$ 0.51	\$ 4.32	\$ 2.57	\$ 4.91	\$ 3.82	\$ 1.85	\$ 5.96	\$ 0.74	\$ 1.32	\$ 3.32	\$ 0.73	\$ 1.24		
Area Donation	\$ 0.28	\$ 6.01	\$ 0.65	\$ 0.18	\$ (0.65)	\$ 0.09	\$ 0.08	\$ 1.12	\$ 1.15	\$ 0.29	\$ 7.00	\$ 0.45	\$ (0.01)	\$ 12.76		
Order Total	\$ 56.00	\$ 30.26	\$ 7.76	\$ 60.00	\$ 34.97	\$ 68.10	\$ 53.00	\$ 26.77	\$ 83.71	\$ 10.53	\$ 25.32	\$ 46.47	\$ 10.12	\$ 30.00		
	1yr,2yr		18mth)1yr			2yr			4yr/34yr	3yr)8yr	1yr/2yr					

Group Name	Total
Addicts in Recovery	\$ 46.47
Apple Valley Basic Text	\$ 34.97
From Darkness into Light	\$ 10.12
Midweek NA	
NA 101	\$ 30.26
NA Day	\$ 53.00
Never Alone	\$ 60.00
No Name NA	\$ 7.76
Outsiders NA	\$ 30.00
Peace of Mind	
Rock Solid NA	
Round Robin	\$ 26.77
Seeking Solutions	\$ 68.10
Serenity Sisters	\$ 83.71
Step by Step	\$ 56.00
Ties That Bind Us	\$ 25.32
TNT	
Tuesday Night Serenity	
Woodbury Freebirds	\$ 10.53
Other	
Extra Literature Donation	\$ 543.00
Total Literature Sales	\$ 543.00