



Area Service Committee Meeting Minutes July 6, 2017

Meeting opened at 7:00 PM by Area Chair Brad S.

Introductions: 19 members in attendance, with no newcomers.

Readings: 12 Steps read by Tim N.; 12 Traditions read by Rachel M.; 12 Concepts read by Marissa M.

Call for quorum: 12 voting members present (minimum for quorum is 7). With 12 voting members present, motions require 7 votes to pass (per bylaws *"A motion or nomination requires support of two-thirds (66%) of the quorum in order to be accepted."*)

Approval of Minutes: Motion to approve the minutes of the June ASC meeting;
Vote: Support – 10, Opposed – 0, Abstentions – 2, passed.

7th Tradition: Collected (see Treasurer's Report, p. 5)

Subcommittee Reports

Meetings for the Activities, Hospitals & Institutions, Outreach, and Public Relations Subcommittees are held at 7:00pm on the 2nd Thursday of each month at Faith Methodist Church, 1530 Oakdale Ave., West St. Paul, MN.

Vice-Chair:

(Rachel – reported)

- Talked about doing an H&I Learning Day
- Need more attendance

Regional Committee Member (RCM):

(open – no report)

- Please announce at your meetings this position is open and only needs meets four times a year.

Activities:

(open – no report)

- Please announce at your meetings this position is open and our area would really like to have some scheduled activities for addicts to enjoy and learn how to have fun in recovery.

Public Relations:

(Chair: Amber M-D. reported)

- NA Helpline Flyer Competition had no entries for the month of June so there were no winners.
- Push GSR's to attract participants to put up NA flyers either as part of competition OR on their own.
- When taking the picture please have someone in the picture from the group.
- Contest goes until the end of August
- In need of PR Co-Chair

Area Service Committee Meeting Minutes (continued)

July 6, 2017

Hospitals & Institutions:

(Chair: James M. reported)

- No activity in August.
- Possibly in September a group of members will discuss options to have an H&I BBQ
- Mike will need reimbursement for purchased literature & flyers he printed
- Submitting a motion to move the subcommittee meeting in July to a later date due to PIG
- Looking into taking a meeting into women's jails
- Meeting of the Month: July 19 Stillwater NA & August 15 Addicts in Recovery

Current H&I commitments:

Every Saturday: Dakota Co. Jail (Hastings) 1:00pm (no more volunteers needed at this time due to background check) Contact: Jason C. 612-353-7958
2 nd Saturday of every month: Cochran Recovery Program (Hastings) 2:00pm Contact: Kierstin K. 651-347-7032
4 th Tuesday of every month: Cochran Recovery Program (Hastings) 8:00pm Contact: Todd V. 651-285-1789
4 th Thursday of every month: Dakota County Detox. (Hastings) 7:00pm Contact: Rachel M. 612-384-4695

Webmaster:

(open – no report)

- Please announce at your meetings this position is open and only needs someone to update the website with our upcoming events, trusted servant position changes, and any other area news.

Treasurer:

(Chair: Erica D. reported) [See Treasurer report, p. 5]

- Opening balance is \$1867.13 (\$1939.23 – 74.76 = \$1867.13)
- There was a discrepancy in the amount from the report due to not writing a check to Melissa for the printing cost of meeting lists and area minutes.
- There was a FedEx card for \$0.22 that was donated to H&I.

Outreach:

(open – no report)

- Please announce at your meetings this position is open and needs someone to reach out to our local meetings to see if they need assistance from our Area.

PIG:

(Chair: Melissa C. reported)

- Schedule of Events were voted upon & Tie Dye T-Shirt Colors were selected
- Insurance Coverage was obtained by the UMSO
- Leo J. was voted in as the Adult Activities Chair
- Please announce in meetings we need recovery related raffle items
- Open positions: Merchandise Co-Chair Volunteer Coordinator

PIG MONTHLY TREASURY REPORT			
Date:	07/06/17	Group Donation	\$ -
Treasurer	Todd V.	Pre-Registration Income	\$ 75.00
Old Balance	\$ 5,633.34	Merchandise Income	\$ -
Plus Total Income:	\$ 80.00	Other Income:	\$ 5.00
Subtotal:	\$ 5,713.34	Equals Total Income:	\$ 80.00
Minus Total Expenses:	\$ 894.02	Expense:	\$ 850.00
Equals New Balance:	\$ 4,819.32	Expense:	\$ 26.02
		Expense:	\$ 18.00
		Expense:	\$ -
		Equals Total Expenses:	\$ 894.02
Pre-Registration \$75; Newcomer Donations: \$5.00			
Meat Vendor downpayment: \$850, Utensil Purchase: \$26.02; Flyers: \$18			

Literature:

(Chair – Gina C. reported). [See Literature Order report, pp. 8-9]

- The large wooden box is missing due to the homeless shelter being held downstairs
- No nine month keytags and limited supplies available.
- Cannot find UMSO receipt from prior month order.
- Kierstin will not be present in July or August, Co-Chair Gina C. will handle requests in her absence
- Please e-mail orders ahead of time if possible, address is ssfalit@gmail.com

Group Concerns & Announcements

[Note: written GSR reports are now at the end of the ASC minutes.]

- Seeking Solutions (Monday) – Needs sponsors & attendance support from more experienced members
- Peace of Mind (Friday) – Needs sponsors
- NA 101 (Saturday) – Needs more support

Open Forum

- James M.: Suggest moving the Subcommittee meeting to July 20th due to possible low attendance on the 13th. Brad will contact the church to see if it is available. Rachel will contact people to let them know of the change if it happens.
- Marissa M.: The group felt that the decision to not accept coins at area should have been brought down to the group level, rather than the area making the decision. It was reminded that the GSR's voted on the motion at the Area meeting; it was not a mandate from the Area. As a GSR your position is to represent the group while attending the Area meeting and vote to the best of your ability in what you believe would be the group's conscience.
- Rachel M.: Rock Solid NA in Northfield is believed to no longer be functioning. It was suggested that the Area find out what is going on. Brad stated that he will try to reach out to the group.
- James M.: H&I Panel Leaders are calling people that are on the H&I Sign Up lists, but unfortunately people are not familiar with what the commitment is that they signed up for.
- Melissa C.: Reminded the Area that we need someone to fulfill the Secretary duties.

Elections

- Rachel M. nominated Kaitee L. as SSFA Secretary; nomination seconded by Steely W. Kaitee has willingness and accepted the nomination.
Vote: Support - 12, Opposed - 0, Abstentions – 0; nomination accepted.

Current Positions - GSRs, please announce open positions at your meetings.

Officers/Committees	Chair	Elected	Co-Chair	Elected
Area Chair (2 Yrs, 1 Yr)	Brad S.	9/2016	Rachel M.	4/2017
Secretary (2 Yrs, 1 Yr)	Kaitee L.	7/2017	--open--	
Treasurer (3 Yrs, 2 Yrs)	Erica D.	2/2017	--open--	
RCM (2 Yrs, 1 Yr)	--open--		--open--	
Literature (3 Yrs, 2 Yrs)	Kierstin K.	9/2016	Gina C.	4/2017
Activities (2 Yrs, 1 Yr)	--open--		--open--	
Hospitals & Institutions (2 Yrs, 1 Yr)	James M.	3/2017	Mike S.	4/2017
Outreach (1 Yr, 6 Mo)	--open--		--open--	
Public Relations (2 Yrs, 1 Yr)	Amber M-D.	3/2017	--open--	
Webmaster (1 Yr)	--open--		NA	
PIG (2 Yrs, 1 Yr)	Melissa C.	9/2016	Amber M-D.	5/2017
PIG Treasurer (3 Yrs, 2 Yrs)	Todd V.	9/2016	Tim N.	11/2016
PIG Merchandise Chair (2 Yrs, 1 Yr)	Steve H. (2)	12/2016	--open--	
PIG Gate Chair (2 Yrs, 1 Yr)	Matt K.	9/2016	Steely W.	4/2017
PIG Secretary (6 Mo)	Kris B.	9/2016	NA	
PIG Food Chair (1 Yr)	Mary M.	9/2016	NA	
PIG Dinner Coordinator (6 Mo)	Dina D.	5/2017	NA	
PIG Adult Activities (6 Mo)	Leo J.	7/2017	NA	
PIG Children Activities (6 Mo)	Rob R.	2/2017	NA	
PIG Volunteer Coordinator (6 Mo)	--open--		NA	

(2) Denotes election is to a second consecutive term in the same position.

Old Business

- Noted that Mike is still working on this. Final decision that was made is that H&I will contact the UMSO to set up a separate charge account for their purchases, instead of depleting the Literature Chair supplies at ASC meeting. Mike S. (H&I Co-Chair) will purchase directly from the UMSO, since he works near the UMSO.

New Business

- Brad suggested we should make a donation due to the large amount of prudent reserve we currently have. Erica will contact the UMSO to find out what our current bill is since we were not able to locate one with the literature that was delivered. It was decided to hold off on making a donation until the Area is current with our bill at the UMSO.

Motions**1. Motion Title:** Subcommittee Meeting

Author was James M., seconded by Tim N.

Motion to: Move the upcoming meeting on the 13th to the 20th of July

Intent: Low attendance on the 13th potentially, more participation on the 20th.

Discussion: Discussed during Open Forum (see above notes). This was thought to be a good idea with the exception that new members would not know it moved. It was suggested we post a sign stating the meeting was moved, either to a different location (if the church is not available) and date (on the 20th).

Financial impact: None

Vote: Support – 8, Opposed – 0, Abstentions – 4, motion passed.

Motion to close made by Todd V., seconded by Rachel M.; meeting closed with the Gratitude Statement at 8:20 pm.

Treasurer's Report

Date 7-6-17Treasurer's Report

Beginning Balance

\$ 1939.23 - \$74.76 = 1864.47
Melissa C.

Cash In

7th Tradition \$ 14.00✓Literature Sales (UMSO) \$ 323.72Group Donations to ASCApple Valley Basic Text \$ 31.00✓

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Other DonationsChange from Amber M-D \$ 8.00✓

\$ _____

Total Donations

\$ 2,243.85

Cash Out

Rent - 1st Presbyterian Church \$ 30.00✓Literature Sales Payment (UMSO) \$ ~~685.00~~ needs clarification

MNRSC (Region) \$ _____

WSO (World Service Office): \$ _____

Activities: \$ _____

SSFA Pig Committee: \$ _____

Copies: Melissa C. \$ 67.69✓Other: H+I (Mike S) 42.03 + 7.51 \$ 49.54✓

Other: \$ _____

Total Cash Out

\$ 147.23

Ending Balance

\$ 2,096.62

GSR Reports

Woodbury Freebirds 6:00pm Sunday	
GSR: NOT PRESENT	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Step by Step 7:00pm Sunday	
GSR: Steely W.	Status: Stable
Avg. Attendance 11	Avg. Newcomers 1
ASC Donation	
H&I Activities	Women's jail mtg mentioned
Scheduled Activities	Mentioned flyer competition
Other	

Never Alone 7:00pm Sunday	
GSR: Nicole M.	Status: Stable
Avg. Attendance 15 – 30	Avg. Newcomers 1 – 5
ASC Donation	
H&I Activities	Announced
Scheduled Activities	Announced
Other	

Ties That Bind Us 7:00pm Monday	
GSR: NOT PRESENT	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Seeking Solutions 7:00pm Monday	
GSR: Rachel M.	Status: Stable
Avg. Attendance 10 – 15	Avg. Newcomers 1 – 2
ASC Donation	
H&I Activities	Announced
Scheduled Activities	
Other	Announced flyer competition

Monday Night Round Robin 7:00pm Monday	
GSR: NOT PRESENT	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Addicts in Recovery 7:00pm Tuesday	
GSR: Amber M-D	Status: Stable
Avg. Attendance 20 – 35	Avg. Newcomers 2 – 5
ASC Donation	
H&I Activities	Announced
Scheduled Activities	Every 5 th Tuesday Potluck
Other	

TNT: Tues. Nights Together 7:00pm Tuesday	
GSR: OPEN	Status: Stable
Avg. Attendance 15	Avg. Newcomers 1
ASC Donation	
H&I Activities	Announced
Scheduled Activities	
Other	

Tuesday Night Serenity 7:00pm Tuesday	
GSR: NOT PRESENT	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Midweek NA 7:00pm Wednesday	
GSR: OPEN	Status: Stable
Avg. Attendance 21	Avg. Newcomers 2
ASC Donation	
H&I Activities	Announced
Scheduled Activities	Announced
Other	PIG Donation \$24.00

Rock Solid NA 7:00pm Wednesday	
GSR: NOT PRESENT	Status:
Avg. Attendance	Avg. Newcomers
ASC Donation	
H&I Activities	
Scheduled Activities	
Other	

Stillwater NA 7:30pm Wednesday	
GSR: Grant	Status: Stable
Avg. Attendance 24 – 27	Avg. Newcomers 4 – 5
ASC Donation	
H&I Activities	Announced
Scheduled Activities	None
Other	

GSR Reports (continued)

Serenity Sisters		7:00pm Thursday	
GSR: Anne R.		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	2 – 3
ASC Donation			
H&I Activities		Announced	
Scheduled Activities			
Other			

No Name NA		7:00pm Thursday	
GSR: Mike M.		Status: Stable	
Avg. Attendance	19 – 20	Avg. Newcomers	2
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		None	
Other		None	

Gaylord Serenity Seekers		7:30pm Thursday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Peace of Mind		7:30pm Friday	
GSR: Tim N.		Status: Stable	
Avg. Attendance	30	Avg. Newcomers	3
ASC Donation			
H&I Activities		Announced	
Scheduled Activities		Announced	
Other			

NA Day		7:30pm Friday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Friday Night Outsiders NA		8:00pm Friday	
GSR: NOT PRESENT		Status:	
Avg. Attendance		Avg. Newcomers	
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

From Darkness Into Light NA		6:30pm Saturday	
GSR: Marissa M.		Status: Stable	
Avg. Attendance	20 – 25	Avg. Newcomers	2
ASC Donation			
H&I Activities		None	
Scheduled Activities		None	
Other		Did not like the coin vote	

NA 101		7:00pm Saturday	
GSR: John M.		Status: Stable	
Avg. Attendance	8	Avg. Newcomers	1
ASC Donation			
H&I Activities			
Scheduled Activities			
Other			

Apple Valley Basic Text Study		9:00pm Saturday	
GSR: Dan K.		Status: Stable	
Avg. Attendance	15	Avg. Newcomers	2
ASC Donation		\$31.00	
H&I Activities			
Scheduled Activities			
Other			

Literature Sales Report

Month: July 2017	Cost		seeking solutions	Never Alone	Apple Valley Basic Text	From Darkness into Light	No Name NA	Addicts in Recovery	TNT	still water na	pig comm.	Peace of Mind	Grand Totals
NA Basic Text	Hardcover	12.50		2			1	2			3	2	11
How it Works	Hardcover	10.00	1					1					2
Just for Today	Revised	10.00		1									2
NA Step Guide		9.50						1				1	2
Living Clean Book		11.00											0
Guiding Principles		12.00											0
Sponsorship Book		8.00											0
Little White Book		0.85	10			2	7						19
White Welcome	Key tag	0.60	8	2	6	8	5	2	15			30	76
Orange 30 Days	Key tag	0.60		7		1							8
Green 60 Days	Key tag	0.60	6				1			17			24
Red 90 Days	Key tag	0.60											0
Blue 6 Months	Key tag	0.60					1						1
Yellow 9 Months	Key tag	0.60											0
Moon Glow 1 Year	Key tag	0.60											0
Grey 18 Months	Key tag	0.60											0
Black Multiple Years	Key tag	0.60											0
Specialty Keytags: 25yr, 30yr, Decade (		2.00											0
#1 Who, What, How & Why		0.30											0
#2 The Group IP		0.35											0
#5 Another Look		0.30											0
#6 Recovery & Relapse		0.30											0
#7 Am I an Addict ?		0.30											0
#8 Just for Today		0.30											0
#9 Living the Program		0.30											0
#11 Sponsorship IP, Revised		0.30	10			6			15				31
#12 The Triangle of Self-Obsession		0.30											0
#13 By Young Addicts, for Young Addic		0.35											0
#14 One Addicts Experience with ...		0.30											0
#15 PI & the NA Member		0.30											0
#16 For The Newcomer		0.30											0
#17 For Those In Treatment		0.35											0
#19 Self-Acceptance		0.30											0
#20 H & I Service and the NA Member		0.30											0
#21 The Loner Staying Clean in Isolatio		0.35											0
#22 Welcome To NA		0.30						1					1
#23 Staying Clean on the Outside		0.30											0
#24 Self support in NA		0.60											0
#26 Accessibility, Additional needs		0.30											0
#27 For the parents of young addicts		0.35											0
#28 Funding NA Services		0.50											0
#29 Intro to NA Meetings		0.30											0
Working Step Four in Narcotics Anonym		0.85											0
Information about NA		0.40											0
NA: A Resource in Your Community		0.45											0
The Group Booklet, revised		1.00											0

Literature Sales Report (continued)

Month:	July 2017	Cost	seeking solutions	Never Alone	Apple Valley Basic Text	From Darkness into Light	No Name NA	Addicts in Recovery	TNT	still water na	pig comm.	Peace of Mind	Grand Totals
	Group Treasurer's Workbook	3.00											0
	Group Treasurer's Record Pad	2.50						1					1
	Group Treasurer's Handbook	3.00											0
	Behind the Walls	1.05											0
	Group Readings Wallet Cards (set/15)	3.50							1	1			2
	In Times of Illness	3.50											0
	Introductory Guide to NA	2.25											0
	Set of Seven Readings	5.00											0
	Twelve Concepts for NA Service	2.25											0
	**Number of Medallions Ordered	3.50											0
	**Number of Medallions Ordered	3.50											0
	**Number of Medallions Ordered	3.50											0
	**Number of Medallions Ordered	3.50											0
	Order Subtotal		\$ 23.30	\$ 47.00	\$ 3.60	\$ 31.40	\$ 22.65	\$ 48.50	\$ 17.00	\$ 13.70	\$ 37.50	\$ 52.50	323.72
	add 7.775 sales tax		\$ 1.81	\$ 3.65	\$ 0.28	\$ 2.44	\$ 1.76	\$ 3.77	\$ 1.32	\$ 1.07	\$ 2.92	\$ 4.08	
	Area Donation		\$ 0.89	\$ 0.35	\$ 0.12	\$ 0.16	\$ 0.59	\$ 0.03	\$ 0.68	\$ 0.23	\$ -	\$ 0.42	
	Order Total		\$ 26.00	\$ 51.00	\$ 4.00	\$ 34.00	\$ 25.00	\$ 52.30	\$ 19.00	\$ 15.00	\$ 40.42	\$ 57.00	

Group Name	Total
Addicts in Recovery	\$ 52.30
Apple Valley Basic Text	\$ 4.00
From Darkness into Light	\$ 34.00
Midweek NA	
NA 101	
NA Day	
Never Alone	\$ 51.00
No Name NA	\$ 25.00
Outsiders NA	
Peace of Mind	\$ 57.00
Rock Solid NA	
Round Robin	
Seeking Solutions	\$ 26.00
Step by Step	
Stillwater NA	\$ 15.00
Ties That Bind Us	
TNT	\$ 19.00
Tuesday Night Serenity	
Serenity Sisters	
Woodbury Freebirds	
Other	\$ 40.42
Extra Literature Donation	
Total Literature Sales	\$ 323.72