



Area Service Committee Meeting Minutes
March 4, 2010

Meeting opened at 7:05 PM by Area Chair, Catie O.

Introductions: 29 members in attendance, including 5 newcomers.

Readings: 12 Steps read by Tom; 12 Traditions read by James; 12 Concepts read by Ned.

Call for quorum: 19 voting members present.

Approval of Minutes: Motion by Mary to approve the January, 2010 ASC minutes; seconded by Sage; motion carried.

7th Tradition: collected: (see Treasurer's Report)

GSR reports:

<i>Woodbury Freebirds</i>	<i>6:00pm Sunday</i>	<i>Stable</i>
GSR	: John K.	PRESENT
Avg. Attendance	: 11-12	
Avg. Newcomers	: 2	
H&I Activities	: announced	
ASC Donation	: \$15	
PIG/Other Donation	:	
Concerns	:	

<i>Step by Step</i>	<i>7:00pm Sunday</i>	<i>Stable</i>
GSR	: Katie S.	(? reported)
Avg. Attendance	: 20	
Avg. Newcomers	: 1-2	
H&I Activities	:	
ASC Donation	: \$20	
PIG/Other Donation	:	
Concerns	:	

Never Alone		7:00pm Sunday	Stable
GSR	:	Brad	PRESENT
Avg. Attendance	:	20-25	
Avg. Newcomers	:	2	
H&I Activities	:	Announced	
ASC Donation	:	\$15	
PIG/Other Donation	:		
Concerns	:		

Monday Night in The Grove		7:00pm Monday	Stable
GSR	:	Tom S	PRESENT
Avg. Attendance	:	20	
Avg. Newcomers	:	1	
H&I Activities	:		
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

Monday Night Round Robin		7:00pm Monday	Stable
GSR	:	None	NOT PRESENT
Avg. Attendance	:		
Avg. Newcomers	:		
H&I Activities	:		
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

Ties That Bind Us		7:00pm Monday	Stable
GSR	:	Sarah	NOT PRESENT
Avg. Attendance	:		
Avg. Newcomers	:		
H&I Activities	:		
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

Tues. Morning Women's Rec.		10:00am Tuesday	Stable
GSR	:		NOT PRESENT
Avg. Attendance	:		
Avg. Newcomers	:		
H&I Activities	:		
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

TNT: Tues. Nights Together		7:00pm Tuesday	Stable
GSR	:	Jon W.	James reported
Avg. Attendance	:	15	
Avg. Newcomers	:	1-2	
H&I Activities	:	announced	
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

Addicts in Recovery		7:00pm Tuesday	Stable
GSR	:	Pat S	PRESENT
Avg. Attendance	:	15	
Avg. Newcomers	:	2	
H&I Activities	:	announced	
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:	More sponsors	

Midweek NA		7:00pm Wednesday	Stable
GSR	:	Alex D.	NOT PRESENT
Avg. Attendance	:		
Avg. Newcomers	:		
H&I Activities	:		
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

Too Damn Early		9:00am Thursday	Stable
GSR	:	John S.	(GSRA Rick)
Avg. Attendance	:	10	
Avg. Newcomers	:	1-2	
H&I Activities	:		
ASC Donation	:	\$20	
PIG/Other Donation	:		
Concerns	:		

Young People in Recovery		7:00pm Friday	Stable
GSR	:		(Pati W. reported)
Avg. Attendance	:	5	
Avg. Newcomers	:	1	
H&I Activities	:		
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

<i>Peace Of Mind</i>	<i>7:30pm Friday</i>	<i>Stable</i>
GSR	:	Mary M. PRESENT
Avg. Attendance	:	20-25
Avg. Newcomers	:	3
H&I Activities	:	announced
ASC Donation	:	\$10
PIG/Other Donation	:	Piggy Bank passed
Concerns	:	

<i>NA Day</i>	<i>7:30pm Friday</i>	<i>Stable</i>
GSR	:	Philip C. NOT PRESENT
Avg. Attendance	:	
Avg. Newcomers	:	
H&I Activities	:	
ASC Donation	:	\$496.09
PIG/Other Donation	:	
Concerns	:	

<i>Finding Peace</i>	<i>8:00pm Friday</i>	<i>Stable</i>
GSR	:	Matt K. PRESENT
Avg. Attendance	:	6
Avg. Newcomers	:	1
H&I Activities	:	
ASC Donation	:	
PIG/Other Donation	:	Could use support
Concerns	:	

<i>Keep It Simple</i>	<i>9:00pm Friday</i>	<i>Stable</i>
GSR	:	(Garrett L. reported)
Avg. Attendance	:	12
Avg. Newcomers	:	1
H&I Activities	:	Announced
ASC Donation	:	
PIG/Other Donation	:	
Concerns	:	

<i>Clear Eyes</i>	<i>9:30am Saturday</i>	<i>Stable</i>
GSR	:	NOT PRESENT
Avg. Attendance	:	
Avg. Newcomers	:	
H&I Activities	:	
ASC Donation	:	
PIG/Other Donation	:	
Concerns	:	

Your Basic Text Meeting in Hastings		7:00pm Saturday	Stable
GSR	:	Will C.	(Matt T reported)
Avg. Attendance	:	20-25	
Avg. Newcomers	:	2	
H&I Activities	:	announced	
ASC Donation	:		
PIG/Other Donation	:		
Concerns	:		

Lakeville Basic Text Study		9:00pm Saturday	Stable
GSR	:	Lisa F.	
Avg. Attendance	:	25	
Avg. Newcomers	:	2	
H&I Activities	:		
ASC Donation	:	\$35.00	
PIG/Other Donation	:		
Concerns	:		

Subcommittee Reports: Meetings for the Activities, Hospitals & Institutions, Outreach, and Public Relations Subcommittees are held at 7:00pm on the 2nd Thursday of each month at Faith Methodist Church, 1530 Oakdale Ave., W. St. Paul, MN.

Activities: (Chair - Sage S.)

- CAR Report Workshop: March 20 starting at noon, Old Langdon School in Cottage Grove.
- Thinking about a picnic/scavenger hunt in the summer and another event/party at Old Langdon.
- Can always use more suggestions/ideas.

Public Relations: (Chair – Chad N; Matt reported)

- Working on presentations for probation officers; goal is for them to hand out NA meeting lists and suggest NA as well as AA.

Concerns: Once we present a couple of times, would like to have other addicts come listen and learn the presentation then take it to other P.R. venues.

Hospitals & Institutions: (Chair – Chris C.)

Concerns:

- Continue to need more addicts to carry message, especially women
- Will need a new H&I Chair and co-chair (Chris is moving to Iowa).
- Need a panel leader for Hastings Detox.

- Need new panel leader for the adolescent treatment group at the Haven in Woodbury.
- Journey Counseling would like us to start an H&I commitment.

Current H&I commitments:

- 2nd Tuesday of every month: Avalon Treatment Center (Eagan) 6-7pm
Contact: Vern B. 651-263-1614
- 3rd Wednesday of every month: Cochran Recovery Center 7-8pm
Contact: Matt K. 651-239-4805
- 3rd Thursday of every month: Lino Lakes Prison 7-8pm
Contact: Dan W. 651-278-8833
- 3rd Thursday every month: Haven Treatment Center (adolescent) 6-7pm
Contact: Sage 651-315-6007
- 4th Thursday of every month: Dakota County Detox. 7-8pm
Contact: Chad 651-319-3048
- Every three months Haven Treatment Center (adult)
(Please call contact for exact day and time)
Contact: Garrett L. 763-360-8151

Outreach: (Chair - Brent F)

- Meeting of the Month: Never Alone in Lakeville, 7pm on March 21st.
- Newsletter – publish quarterly.

Concerns:

- Need submissions for newsletter, either via hardcopy or e-mail to ssfanews@naminnesota.org
- Meetings in need of support:
 - Finding Peace, Fridays at 8pm in Eagan
 - Clear Eyes, Saturdays at 9:30am in Cottage Grove

PIG: (Chair – Bob G.) Meets first Thursday of every month at 6pm (one hour before ASC).

- Financial Status – Current balance is \$2008.91
- Interviewing possible speaker
- Reserving tents and porta-potties
- Looking for ideas for open mike/talent show; please send ideas to PIG webmaster
- Making a menu for picnic

Concerns:

- Looking for bands for Saturday evening
- Need ideas for merchandise
- Need a new co-chair (previous co-chair stepped down due to pregnancy); committee would like a co-chair rotation that reflects the meetings in the area
- Please sign the guest book at the PIG website (<http://www.gotopig.com>); doing so will help speed up check-in at the gate
- Need ideas for workshops; please talk to Brent
- PIG treasurer should give report at area for ongoing transparency: For this month, Aaron reported following donations:
 - NA Day – Chili Feed - \$688.91
 - Peace of Mind - \$103.00

Ad-Hoc Committee Pig Bylaws: (Chair – Steve)

- Steve expressed interest in bringing the draft bylaws to a vote; several members expressed concerns about the PIG committee meeting scheduled. Discussion deferred to new business.

RCM: (Chris B.) – Not present

OPEN POSITIONS: Vice-Chair, Co-treasurer, H&I Subcommittee Chair & Co-Chair; PIG Co-Chair.

Old Business:

- Chris C – is stepping down as H&I Chair; he turned in H&I Handbook to be given to the next H&I subcommittee chair..

New business:

1. Brent F. – Nominated Kevin M. to be Public Relations Co-Chair; nomination seconded by Bob. Kevin expressed willingness; he doesn't have any other current service commitments other than being "acting webmaster" for region.

Vote: Favor – 14, Opposed – 0, Abstentions – 0; nomination approved.

2. Mark A. – H&I Learning Day/MNNAC 18 Fundraiser

Mark A. from the Area of Hope H&I subcommittee asked for support to hold an H&I Learning Day on May 22 at First Presbyterian Church, to be followed by a MNNAC 18 fundraiser. Since the event would be taking place "inside" SSFA, he came to the meeting to get our support and permission. Val questioned if a dance could be held at the church; Kevin stated that Area of Hope had held a Valentine's Dance at the church a few years ago, and Jeanie said there were other events like that at the church in the past. Steve stated that SSFA should be a liason to the church regarding the event. Kevin asked if it was SSFA's "turn" to host the H&I Learning Day; Chris C. said that it was, but without an H&I chair we are not in position to host the event, but would support it. Kevin volunteered to help contact the church.

Moved by Chris to allow AOH to hold the learning day and fundraiser at First Presbyterian; motion seconded by Kevin.

Vote: Favor – 14, Opposed – 0, Abstentions – 2; motion carried.

3. Catie O. – Reimbursement for Organizer

Area Chair Catie O. bought an organizer to help her keep area records together and organized, and asked for reimbursement. Moved by Mary to reimburse Catie \$31 for the cost of the organizer; motion seconded by Aaron.

Vote: Favor – 12, Opposed – 0, Abstentions – 3; motion carried.

4. Lisa F. – Questions about Hotline – where meeting information comes from & how often it is updated

Lisa spoke with an addict who called the hotline and got very outdated information. Brent suggested that the area PR chair contact the phone line coordinator to find

out more information. Steve suggested that we also need to be part of the solution – the phone line probably needs assistance. Kevin volunteered to contact the phone line coordinator to find out more; he also mentioned that there will be a new database at region for keeping information about meetings which will make it much easier to keep lists updated. Mary related that she recently got a call from the answering service handling the region's 800 number and was very confused when the operator tried to transfer someone who had called that number (Mary was called since she is listed as a contact for her meeting); she would like to know more about the process used by that phone line. Aaron suggested a cheaper possible alternative for the phone line – a service called Talk to Me, which allows a phone number to be forwarded at any time to another number, includes voice messaging, and only costs about \$15/month (Aaron has used the service). Steve stated that there are handouts at UMSO with information on volunteering for the phone line. Brent stated that there is training for people before going on the phone line, contact the PR chair for more info. Steve said he would pick up a flyer and bring it to the next ASC meeting; he also asked Aaron to do a write-up about the Talk to Me service to see if we can use it to lower the cost of the current phone line. Brent suggested that we allow the PR chair to do the job.

5. Sage – Food for CAR Workshop

Sage suggested that he would like to have some kind of food (maybe pizza) at the CAR Workshop on March 20 to encourage participation. Sage moved that area provide \$50 to cover refreshments; the motion was seconded by Lisa.

Vote: Favor – 11, Opposed – 0, Abstentions – 1.

Sage also asked for a volunteer to take the H&I panel leader position for the adolescent group at the Haven; would prefer that the panel leader be an adolescent, if interested, please contact Sage. (The commitment is the 3rd Thursday of each month.)

6. Mary M. – Questions/Concerns on proposed PIG Bylaws

Mary expressed concerns about the proposed PIG Bylaws:

- a. She is concerned about the specified time for the PIG committee meetings, as she does not think it is feasible to hold the PIG meeting at the same time as the other subcommittee meetings, and expressed that she is not able to attend the PIG meeting if it is any night other than the night of the ASC. Steve stated that the ASC had voted that all subcommittee meetings should be on the 2nd Thursday of the month, and the proposed bylaws were just reflecting this. Kyle suggested that the proposed bylaws be amended to specify that the PIG committee meeting is immediately before the ASC meeting. Chris suggested that the PIG committee have a representative attend the 2nd-Thursday subcommittee meeting to be a liaison to the other subcommittees. Matt expressed a concern that PIG always seems to be separate from everything else in the area. Mary stated that a lot of people can't attend both, but agreed that there should be a PIG representative at the subcommittee meetings; she also stated that the ASC had voted to move the PIG committee meeting to immediately before the ASC (confirmed by Brent). Aaron agreed that the other subcommittees have a valid concern that PIG isn't part of the subcommittees; there should be a PIG representative, but it

may not be one of the PIG Chair/Co-Chair/Treasurer due to time constraints.

- b. Questions on the signature requirements for checks – how many signers are required to be on the account, and how many signatures are required on each check? Should it be 4 people who can sign checks but with 2 signatures required on each check? Steve said that the intent of the wording in the bylaws is to allow the PIG committee to decide how many people are allowed to be co-signers, but that there must be 2 signatures on each check. Bob agreed that there needs to be accountability, but expressed that there will always be time and money constraints (such as the \$300 spent on short notice to get shirts printed before the Chili Feed) and that the process needs to have enough flexibility to handle things that happen between committee meetings. Ned suggested that the treasurer should always be a required signer, with one of “x” people allowed as co-signers. Kevin suggested requiring co-signers when a check amount is above a specified threshold. Bob expressed concern that having more people as co-signers dilutes responsibility and could cause more problems; if we go that way we may need more guidelines about who can be a signer. Kyle expressed concern that the current checks are 1-signer, and would require spending a significant amount of money to have 2-signer checks printed; Steve answered that the only requirement in the proposed by-laws is that there be 2 signatures on each check, not that we have to use 2-signature checks.
- c. Val expressed a concern that the proposed bylaws have no specified clean-time requirement for the treasurer (only the co-treasurer); Steve stated that the assumption is that the co-treasurer will become treasurer, and therefore, meets the clean time requirement of the co-treasurer. Aaron moved that the vote on the bylaws be tabled; seconded by Brent. Vote: Favor (to table) - 13, Opposed – 0, Abstentions – 1.

- 7. Tom S – Moved that there be coffee at the ASC meetings; seconded by Lisa. Matt asked who would be responsible to make it; Mary volunteered. Steve suggested that the PIG committee be responsible. Vote: Favor – 12, Opposed – 0, Abstentions – 1. Steve moved to have Brad buy coffee and be reimbursed. Vote: Favor – 12, Opposed – 0, Abstentions – 0.

- 8. Steve H. – UMSO Insurance
Steve is a board member of the UMSO; any NA function within the state can obtain insurance for an event through UMSO. UMSO needs to be notified at least 2 weeks in advance to get the appropriate rider attached to their existing policy.

Treasurer: Steve H. gave the report for March (see attached).

Motion to adjourn made at 8:45 by Brent, seconded by Will. Vote: Favor – 18, Opposed – 0, Abstentions – 2. Meeting adjourned.

Treasurer's Report
3/4/2010
WE NEED A CO-TREASURER

BEGINNING BALANCE	\$1000.00	
Cash in (+)	ASC	OTHER
7 th Tradition	\$ 33.08	\$ 0
NA Day	\$ 496.09	\$ 0
Too Damn Early	\$ 20.00	\$ 0
Step By Step	\$ 20.00	\$ 0
Lakeville Basic Text	\$ 35.00	\$ 0
Never Alone	\$ 15.00	\$ 0
Woodbury Freebirds	\$ 15.00	\$ 0
Peace of Mind	\$ 10.00	\$ 0
TOTAL DONATIONS:	\$ 644.17	\$ 0

Cash out (-)		
Rent – 1 st Presbyterian Ch.	\$ -30.00	
TCASC – Phone line	\$ -50.00	
MNRSC (Region)		
Activities: CAR Workshop	\$ -50.00	
Copies	\$ -17.14	
PR IPs	\$ -22.20	
Chair supplies	\$ -39.68	
CASH OUT TOTAL:	\$ -209.02	
ENDING BALANCE:		\$ -209.02
		\$1435.15