



Melissa Mae <smwinks77@gmail.com>

Treasury Review

2 messages

Melissa Mae <smwinks77@gmail.com>

Mon, Oct 1, 2018 at 12:50 PM

To: Erica Dillon <erica.dillon@gmail.com>

Cc: Thomas Jay <thomasjay1176@gmail.com>, Mike Savin <addict.mike@gmail.com>, Mary Munoz <mgmunoz64@yahoo.com>

Hi Erica,

While reviewing the ledger, bank statements, and receipts filed within the black Treasurer binder we came across some missing receipts that we are hoping you can provide for us. With that additional documentation our review will be finalized and we will be able to determine the final numbers.

Several hours were spent trying to sort this out and we have tried the best we can to match bank transactions, receipts, ledger entries, and any other documentation that was supplied to us via the black binder. I am hopeful that with these final pieces of information we'll have an accurate account of where the SSFA treasury balance should be.

Below is a list of missing receipts we are hoping you can supply:

5/4/2017 – Money was given to Amber M. (PR Chair at the time) in the amount of \$50, the following month she gave the area back \$8.00 in change. Did she ever submit a receipt for the material that was purchased?

8/3/2017 – The ASC voted to donate \$700 to the UMSO, check #3540 was written and recorded as payment to the service office. The check was never cashed and the UMSO has no record of receiving that amount of money in donations. Do you have a receipt showing the UMSO donation was made?

9/7/2017 – There was a payment in the amount of \$393.24, paid via CC, to the WSO for merchandise that was recorded as an H&I donation. Do you have the receipt for that merchandise?

11/2/2017 – There was a payment in the amount of \$562.84, paid via CC, to the WSO for merchandise that was recorded as 48 Basic Text books. Do you have the receipt for that merchandise?

3/1/2018 – There was a record of \$112 listed as A.V. PO Box correction. There was a transaction listed in the treasurer's report and payment from the SSFA Wells Fargo account in November 2017. Do you have a receipt from the USPS showing a payment in February for \$112 or an explanation as to what the correction was?

7/5/2018 – ASC copies were supplied and recorded in the amount of \$46.35, do you have a receipt we can add to the files for this transaction?

8/2/2018 – WSO literature was purchased, per the receipt in the files and the transaction recorded but there is no withdrawal from the SSFA Wells Fargo account. Can you please provide proof of payment being made from your personal account?

I appreciate any feedback or documents you can supply prior to the meeting on Saturday. Thank you in advance for your cooperation in this matter.

Hugs,